



# Pacific Coast Academy

## Regular Board Meeting

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### Date and Time

Thursday March 12, 2026 at 6:00 PM PDT

### Location

Pacific Coast Academy Office  
13915 Danielson St. #200, Poway, CA 92064

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Ben Fung	1 m
<b>B.</b> Roll Call of Board Members		Ben Fung	1 m
<b>C.</b> Public Comments			
<b>D.</b> Approval of the Agenda	Vote	Ben Fung	1 m
<b>E.</b> Executive Director Report		Krystin Demofonte	10 m
<b>II. Finance</b>			<b>6:13 PM</b>
<b>A.</b> 2025-2026 Second Interim Report	Vote	Kate Eng	10 m

	Purpose	Presenter	Time
<b>B.</b> Resolution Regarding Employee Retention Stipends	Vote	Krystin Demofonte	5 m
<b>C.</b> 2025-2026 Independent Auditor Selection	Vote	Krystin Demofonte	10 m
<b>D.</b> Three-Year Audit Contract with Wilkinson Hadley King & Co. LLC	Vote	Krystin Demofonte	5 m
<b>E.</b> Resolution Regarding Joint Powers Authority Notice of Potential Withdrawal	Vote	Krystin Demofonte	5 m
<b>III. Other Business</b>			<b>6:48 PM</b>
<b>A.</b> Transcripts from Non-Accredited Schools	Vote	Krystin Demofonte	5 m
<b>B.</b> Graduation Rate - Certificate of Completion	FYI	John Egnor	10 m
<b>IV. Consent Agenda</b>			<b>7:03 PM</b>
<p>The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.</p>			
<b>A.</b> Approve Minutes	Approve Minutes		
Approve minutes for Regular Board Meeting on January 22, 2026			
<b>B.</b> 2026-2027 Vendor Agreement			
<b>C.</b> 2025-2026 Parent Student Handbook			
<b>D.</b> Resolution: Non-Average Daily Attendance Summer School			
<b>E.</b> Admissions/ Public Random Drawing/Lottery Policy			
<b>F.</b> 2026-2027 Special Field Trips Over \$80			
<b>G.</b> 2025-2026 Employee Handbook			
<b>H.</b> 2025-26 Compensation Policy - Stipend Chart & Certificated Coordinator Salary			

	Purpose	Presenter	Time
<b>I.</b>	2026-2027 Compensation Policy		
<b>J.</b>	English Learner Master Plan		
<b>K.</b>	Comprehensive School Safety Plan		
<b>L.</b>	Invoices/Purchasing Quotes Over \$100,000 Quotes provided may be preliminary. Management may proceed with the purchase without additional board approval if there is a minimal variance of up to 5% in the quoted price.		
<b>M.</b>	Approve Consent Agenda This Is The Vote To Approve The Consent Agenda Items.		
<b>V.</b>	<b>Closed Session</b>		<b>7:03 PM</b>
<b>A.</b>	Employee Performance Evaluation: Executive Director § 54957(b)	Discuss	30 m
<b>VI.</b>	<b>Closing Items</b>		<b>7:33 PM</b>
<b>A.</b>	Announcement of Next Scheduled Meeting- June 3 at 6:00pm	FYI Ben Fung	1 m
<b>B.</b>	Adjourn Meeting	Vote Ben Fung	

Prepared By:  
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When

the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).