



# Pacific Coast Academy

## Special Board Meeting

---

### Date and Time

Wednesday December 10, 2025 at 6:00 PM PST

### Location

Pacific Coast Academy Office  
13915 Danielson St. #200, Poway, CA 92064

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Benjamin Fung	1 m
<b>B.</b> Roll Call of Board Members		Benjamin Fung	1 m
<b>C.</b> Public Comments			
<b>D.</b> Approval of the Agenda	Vote	Benjamin Fung	1 m
<b>II. Closed Session</b>			<b>6:03 PM</b>
<b>A.</b> Conference with Legal Counsel - Pending Litigation § 54956.9			30 m
<b>III. Finance</b>			<b>6:33 PM</b>

	Purpose	Presenter	Time
<b>A.</b> 2025-2026 First Interim Report	Vote	Kate Eng	10 m
<b>B.</b> 2024-2025 Audit Report	Vote	Shari Erlendson	10 m
<b>IV. Other Business</b>			<b>6:53 PM</b>
<b>A.</b> Local Control Accountability Plan (LCAP) Mid-Year Update	FYI	Rupi Boyd	10 m
<b>B.</b> LCAP Federal Addendum	Vote	Gillian Simcox	10 m
<b>C.</b> Teaching Assignment Monitoring Outcomes (TAMO) Data Report	FYI	Gillian Simcox	10 m
<b>D.</b> Comprehensive Sexual Health and HIV/AIDS Prevention Education Policy	Vote	Gillian Simcox	5 m
<b>E.</b> Math Placement Data	FYI	Emily Boele	10 m
<b>F.</b> 2026-27 School Calendar	Vote	Krystin Demofonte	5 m
<b>G.</b> SPED Building Lease 1- Camino Del Rio Office	Vote	Krystin Demofonte	5 m
<b>H.</b> SPED Building Lease 2- Adam's Ave. Office	Vote	Krystin Demofonte	5 m
<b>I.</b> SPED Building Lease 3- San Marcos Office	Vote	Krystin Demofonte	5 m
<b>J.</b> First Amendment for SCSA Partnership Agreement	Vote	Krystin Demofonte	5 m
<b>K.</b> Executive Director Report	FYI	Krystin Demofonte	20 m

**V. Consent Agenda 8:23 PM**

The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.

- A.** Approve Minutes Approve Minutes  
Approve minutes for Regular Board Meeting on September 11, 2025
- B.** 2025-2026 Parent Student Handbook

	Purpose	Presenter	Time
<b>C.</b> 2025-2026 Compensation Policy: Admin & Director Salary Schedule			
<b>D.</b> Identification of Individuals for 504 Policy			
<b>E.</b> Administration of Medications, Emergencies and Head Lice Policy			
<b>F.</b> Employee Expense Policy			
<b>G.</b> Fiscal Policy			
<b>H.</b> Homeless Education Policy			
<b>I.</b> Exact Path Resolution			
<b>J.</b> Transportation for Students With Disabilities Policy			
<b>K.</b> Invoices over 100K			
<b>L.</b> Reduced Schedule Policy			
<b>M.</b> Approve Consent Agenda This Is The Vote To Approve The Consent Agenda Items.			
<b>VI. Closing Items</b>			<b>8:23 PM</b>
<b>A.</b> Announcement of Next Scheduled Meeting- January 22, 2026 at 6:00pm	FYI	Benjamin Fung	1 m
<b>B.</b> Adjourn Meeting	Vote		

Prepared By:  
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may

be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).