



Pacific Coast Academy

Regular Board Meeting

Date and Time

Thursday September 11, 2025 at 6:00 PM PDT

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Jessica Ackermann	1 m
B. Roll Call of Board Members		Jessica Ackermann	1 m
C. Public Comments			
D. Approval of the Agenda	Vote	Jessica Ackermann	1 m
II. Finance			6:03 PM
A. 2024-2025 Unaudited Actual Reports	Vote	Kate Eng	10 m
B. 2024-2025 Education Protection Account (EPA) Actuals	Vote	Kate Eng	10 m

	Purpose	Presenter	Time
C. Monthly Financial Report	Vote	Kate Eng	10 m
D. Charter Impact Contract	Vote	Krystin Demofonte	5 m
III. Other Business			6:38 PM
A. Nomination of New Board Member	Vote	Krystin Demofonte	10 m
B. Work Sample Policy	Vote	Krystin Demofonte	5 m
C. Resolution Regarding Curriculum Fair	Vote	Krystin Demofonte	5 m
D. Education Records and Student Information Policy	Vote	Krystin Demofonte	5 m
E. NCUST Contract Agreement	Vote	Krystin Demofonte	5 m
F. Assignment of Purchase and Sale Agreement	Vote	Shari Erlendson	5 m
G. Operating Agreement of PCA Facilities	Vote	Shari Erlendson	5 m
H. Executive Director Report	FYI	Krystin Demofonte	20 m

IV. Consent Agenda 7:38 PM

The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.

- | | |
|---------------------------|--------------------|
| A. Approve Minutes | Approve
Minutes |
|---------------------------|--------------------|

Approve minutes for Regular Scheduled Board Meeting on June 25, 2025

- B.** 2025-2026 Employee Handbook
- C.** 2025-2026 Parent Student Handbook
- D.** SPED Transportation for Students with Disabilities Policy
- E.** Resolution Regarding Exact Path and Test Prep Incentive

	Purpose	Presenter	Time
F.	2025-2026 Liability Insurance Premium		
G.	Field Trips over \$80		
H.	2025-2026 Compensation Policy and Stipend Chart		
I.	Kindergarten and TK Policy		
J.	School Safety Plan		
K.	Grade Appeal Policy		
L.	Invoices over 100K		
M.	Approve Consent Agenda		
	This Is The Vote To Approve The Consent Agenda Items.		
V.	Closing Items		7:38 PM
A.	Announcement of Next Scheduled Meeting- December 11 at 6:00pm	FYI Jessica Ackermann	1 m
B.	Adjourn Meeting	Vote	

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to

take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).