



Pacific Coast Academy

Regular Scheduled Board Meeting

Date and Time

Thursday December 12, 2024 at 6:00 PM PST

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Benjamin Fung	1 m
B. Roll Call of Board Members		Benjamin Fung	1 m
C. Approval of Agenda	Vote	Benjamin Fung	1 m
D. Public Comments			
II. Finance			6:03 PM
A. 2024-2025 First Interim Report	Vote	Kate Eng	15 m
B. Resolution to Change Recipient Bank Account for SDCOE Treasury Transfers	Vote	Kate Eng	10 m

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C. 2023-2024 Audit Report	Vote	Shari Erlendson	10 m
III. Other Business			6:38 PM
A. Executive Director Report	FYI	Krystin Demofonte	10 m
B. Resolution to Delegate Authority to Certify Examinations Used in Granting the State Seal of Biliteracy	Vote	Krystin Demofonte	5 m
C. Resolution for Student Awards	Vote	Krystin Demofonte	5 m
D. Reporting of Data from High School Math Placement Policy	FYI	Emily Boele	10 m
E. Commercial Sublease Agreement	Vote	Shari Erlendson	5 m
F. Resolution for Exact Path and Test Preparation Incentive	Vote	Krystin Demofonte	5 m
G. 2025-26 School Calendar	Vote	Krystin Demofonte	5 m
IV. Consent Agenda			7:23 PM
<p>The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.</p>			
A. Approve Minutes	Approve Minutes		
Approve minutes for Regular Scheduled Board Meeting on September 10, 2024			
B. Admissions/Public Random Drawing-Lottery Policy			
C. EL Master Plan			
D. Employee Expense Policy			
E. Fiscal Policy and Procedures			
F. 2024-2025 Employee Handbook			

	Purpose	Presenter	Time
G.	2024-2025 Parent Student Handbook		
H.	2024-25 Compensation Policy		
I.	Invoices over \$100,000		
J.	Approve Consent Agenda		
	This Is The Vote To Approve The Consent Agenda Items.		
V.	Closing Items		7:23 PM
A.	Announcement of Next Scheduled Meeting- January 23 at 6:00pm	FYI Benjamin Fung	1 m
B.	Adjourn Meeting	Vote	

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to

accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).