



Pacific Coast Academy

Regular Scheduled Board Meeting

Date and Time

Thursday March 14, 2024 at 6:00 PM PDT

Location

Pacific Coast Academy Office: 13915 Danielson St. #200, Poway, CA 92064

Agenda

| | Purpose | Presenter | Time |
|---|---------|-------------------|----------------|
| I. Opening Items | | | 6:00 PM |
| A. Call the Meeting to Order | | Benjamin Fung | 1 m |
| B. Roll Call of Board Members | | Benjamin Fung | 1 m |
| C. Public Comments | | | |
| D. Approval of Agenda | Vote | Benjamin Fung | 1 m |
| E. Executive Director's Report | | Krystin Demofonte | 10 m |
| II. Finance | | | 6:13 PM |
| A. 2023-2024 Second Interim Report | Vote | Kate Eng | 10 m |
| III. Other Business | | | 6:23 PM |
| A. Injury and Illness Prevention Program | Vote | Krystin Demofonte | 5 m |

| | Purpose | Presenter | Time |
|--|---------|-------------------|------|
| B. Resolution: Non-Average Daily Attendance Summer School | Vote | Krystin Demofonte | 5 m |
| C. Software Co-Ownership & Use Agreement | Vote | Shari Erlendson | 10 m |
| D. 2024-2025 Declaration of Need | Vote | Krystin Demofonte | 5 m |
| E. Chaperone Policy | Vote | Krystin Demofonte | 5 m |

IV. Consent Agenda

6:53 PM

The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.

- | A. Approve Minutes | Approve Minutes |
|--------------------|-----------------|
|--------------------|-----------------|

Approve minutes for Regular Scheduled Board Meeting on January 25, 2024

- | B. Approve Minutes | | Approve Minutes |
|--------------------|--|-----------------|
| | | |

Approve minutes for Special Board Meeting on January 25, 2024

- C.** 2024-2025 Vendor Agreement
- D.** Educational Vendor Policies and Procedures
- E.** 2023-2024 Compensation Policy and Stipend Charts
- F.** 2024-2025 Compensation Policy and Stipend Charts
- G.** Parent Engagement Policy
- H.** Audit Contract Extension
- I.** Approve Consent Agenda

This Is The Vote To Approve The Consent Agenda Items.

V. Closed Session

6:53 PM

| | Purpose | Presenter | Time |
|---|---------|---------------|----------------|
| A. Closed Session: Employee Performance Evaluation: Executive Director § 54956.9 | Discuss | Ben Fung | 15 m |
| VI. Closing Items | | | 7:08 PM |
| A. Announcement of Next Scheduled Meeting- May 14 at 6:00pm | FYI | Benjamin Fung | 1 m |
| B. Adjourn Meeting | Vote | | |

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).