



# Pacific Coast Academy

## Regular Scheduled Board Meeting

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### Date and Time

Monday August 14, 2023 at 6:00 PM PDT

### Location

Pacific Coast Academy Office: 13915 Danielson St. #200, Poway, CA 92064

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Benjamin Fung	1 m
<b>B.</b> Roll Call of Board Members		Benjamin Fung	1 m
<b>C.</b> Approval of Agenda	Vote	Benjamin Fung	1 m
<b>D.</b> Public Comments			
<b>E.</b> Brown Act Training and Legislative Updates		Jennifer McQuarrie	90 m
<b>II. Closed Session</b>			<b>7:33 PM</b>
<b>A.</b> Conference with Legal Counsel – Anticipated Litigation (One Case) § 54956.9	FYI		10 m
<b>III. Other Business</b>			<b>7:43 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Executive Director's Report	FYI	Krystin Demofonte	10 m
<b>B.</b> Proposal for PCA Systems Development	Vote	Shari Erlendson	10 m
<b>IV. Finance</b>			<b>8:03 PM</b>
<b>A.</b> Fund Balance Reserve Policy	Vote	Shari Erlendson	5 m
<b>V. Consent Agenda</b>			<b>8:08 PM</b>
<p>The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.</p>			
<b>A.</b> Approve Minutes	Approve Minutes		
Approve minutes for Regular Scheduled Board Meeting on June 28, 2023			
<b>B.</b> 2023-2024 Employee Handbook			
<b>C.</b> 2023-2024 Stipend Chart			
<b>D.</b> EL Master Plan			
<b>E.</b> Promotion, Acceleration and Retention Policy			
<b>F.</b> Invoices over \$100,000			
<b>G.</b> Approve Consent Agenda			1 m
This Is The Vote To Approve The Consent Agenda Items.			
<b>VI. Closing Items</b>			<b>8:09 PM</b>
<b>A.</b> Announcement of Next Scheduled Meeting- September 14 at 6:00pm	FYI	Benjamin Fung	1 m
<b>B.</b> Adjourn Meeting	Vote		

Prepared By:  
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).