



Pacific Coast Academy

Regular Scheduled Board Meeting

Date and Time

Sunday August 21, 2022 at 9:00 AM PDT

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Meeting In Person

PCA Office
13915 Danielson St. #200 Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Call the Meeting to Order		Benjamin Fung	1 m
B. Roll Call of Board Members		Benjamin Fung	1 m
C. Approval of Agenda	Vote	Benjamin Fung	1 m
D. Public Comments			5 m
II. Annual Board Training			9:08 AM
A. Finance Training: School Funding and Report Timeline	FYI	Jason Sitomer	40 m
B. July Financials	FYI	Jason Sitomer	5 m
C. Legislative Updates	FYI	Merrick Wadsworth	60 m
D. Brown Act Training	FYI	Jennifer McQuarrie	60 m

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E. Introductions and Overview from Board President	FYI	Benjamin Fung	5 m
F. Board Member Orientation and Board on Track	FYI	Krystin Demofonte	5 m
G. Recommendation and Nomination of CFO/Treasurer	Vote	Benjamin Fung	5 m
III. Other Business			12:08 PM
A. Executive Directors Report	FYI	Krystin Demofonte	5 m
B. Sublease and Shared Use Agreement for Danilesen Property			
C. Assumption of Lease and Consent of Lessor	Vote	Shari Erlendson	5 m
D. September Special Meeting	Vote	Krystin Demofonte	5 m
E. Conflict of Interest Code	Vote	Krystin Demofonte	5 m
IV. Consent Agenda			12:28 PM
The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.			
A. Approve Minutes	Approve Minutes		
Approve minutes for Special Board Meeting on August 4, 2022			
B. Approve Minutes	Approve Minutes		
Approve minutes for Regular Scheduled Board Meeting on June 30, 2022			
C. EL Master Plan			
D. Promotion, Acceleration and Retention Policy			
E. Time and Effort Policy			
F. Invoices over \$100,000			
G. Compensation Policy--Stipend Chart			
H. Approve Consent Agenda			1 m
This Is The Vote To Approve The Consent Agenda Items.			
V. Closing Items			12:29 PM
A. Announcement of Next Scheduled Meeting	FYI	Benjamin Fung	1 m
B. Adjourn Meeting	Vote		

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).