



Pacific Coast Academy

Regular Scheduled Board Meeting

Date and Time

Thursday April 28, 2022 at 5:00 PM PDT

Location

13915 Danielson St. #200, Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Kelly Durso	1 m
B. Roll Call of Board Members		Kelly Durso	1 m
C. Approval of Agenda	Vote	Kelly Durso	1 m
D. Public Comments		Kelly Durso	5 m
E. Executive Director's Report		Krystin Demofonte	5 m
II. Finance			5:13 PM
A. March financial package including January, February, and March check registers	FYI	Jason Sitomer and JD Luckesen	10 m
III. Academic Achievement			5:23 PM
A. Resolution Regarding Testing Engagement Stipend	Vote	Krystin Demofonte and Jason Sitomer	5 m
B. Kindergarten and TK Policy	Vote	Krystin Demofonte	5 m

	Purpose	Presenter	Time
IV. Operations			5:33 PM
A. Declaration of Need Forms	Vote	Krystin Demofonte	5 m
B. Disposal of Unneeded Books, Equipment and Supplies Policy	Vote	Shari Erlendson	5 m
C. Management of Charter School Assets and Accounts Policy	Vote	Shari Erlendson	5 m
D. Resolution Regarding Automatic Renewal for Liability Insurance	Vote	Shari Erlendson	5 m
E. Proposal for 2022-23 Health Benefits	Vote	Brandon Cole & Sarah Galbraith	10 m
V. Other Business			6:03 PM
A. Charter Board Oversight Process and Role of the Charter School Board	Discuss	David Patterson	10 m
B. Resolution Regarding Employee Retention Stipends	FYI	Shari Erlendson	5 m
C. Resolution Regarding Hiring and Retaining Out of State Employees	Vote	Krystin Demofonte	5 m
D. Resolution Regarding Expenses Relating Robotics Competition	Vote	Krystin Demofonte	5 m
E. Recommendation and Nomination of New Board Members	Vote	Jessica Ackermann	5 m
F. Nomination and Election of Board Officers	Vote	Kelly Durso	5 m
G. Executive Director Evaluation Update and Next Steps	Vote	Benjamin Fung	10 m
H. Closed Session: Employee Performance Evaluation: Executive Director § 54956.9	Discuss	Benjamin Fung	15 m
I. Executive Director Contract, Salary, and Fringe Benefits	Vote	Kelly Durso	10 m
VI. Consent Agenda			7:13 PM
The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.			
A. Invoices Over \$100,000			
B. Board on Track Membership Renewal			
C. Educational Materials and Restitution Policy			
D. Fiscal Policies and Procedures			
E. Interfund Transfers or Loans Policy			
F. 2022-2023 Board Calendar			
G. Approve Minutes:3-12-22 Board Meeting	Approve Minutes		
H. Approve Consent Agenda	Vote		1 m

	Purpose	Presenter	Time
This Is The Vote To Approve The Consent Agenda Items.			

VII. Closing Items

7:14 PM

A. Announcement of Next Scheduled Meeting May 19 at 5:00pm	FYI	Kelly Durso	1 m
B. Adjourn Meeting	Vote		

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).