



## BoardOnTrack Board

### Minutes

#### Training on Meeting Management

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##### **Date and Time**

Thursday October 10, 2019 at 7:00 PM

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##### **Committee Members Present**

K. Zaid, S. Falk

##### **Committee Members Absent**

*None*

##### **Committee Members who arrived after the meeting opened**

S. Falk

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

K. Zaid called a meeting of the Member Success Committee of BoardOnTrack Board to order on Thursday Oct 10, 2019 at 7:00 PM.

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#### **II. Demo**

##### **A. Approve Minutes from Previous Meeting**

S. Falk arrived.

##### **B.**

### **Training on Agenda**

Showing how to do training on meeting

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,  
K. Zaid