



# Las Américas ASPIRA Academy

## Minutes

### ADCO Board Meeting with Executive Session

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#### Date and Time

Wednesday August 28, 2024 at 5:00 PM

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#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/87057751802?pwd=O4rcYzpnF8M0sRgHq2Cr7NM6Dq3Wa4.1>

Meeting ID: 870 5775 1802

Passcode: 188357

One tap mobile

+13017158592,,83810276430# US (Washington DC)

+13052241968,,83810276430# US

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US  
+1 507 473 4847 US  
+1 564 217 2000 US  
+1 669 444 9171 US  
+1 669 900 6833 US (San Jose)  
+1 689 278 1000 US

Meeting ID: 838 1027 6430

Find your local number: <https://us02web.zoom.us/j/83810276430>

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### **Directors Present**

A. Ben Addi (remote), A. Chávez (remote), C. Dipres (remote), E. Diaz (remote), J. Lawrence (remote), K. Fana-Ruiz (remote), P. Viera, Jr. (remote), R. Redden-Huff (remote)

### **Directors Absent**

G. Gonzalez, R. Miranda, R. Rhem

### **Directors who arrived after the meeting opened**

C. Dipres

### **Directors who left before the meeting adjourned**

K. Fana-Ruiz

### **Guests Present**

G. Panchisin (remote), Kellie Cruz (remote), M. Lopez-Waite (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

E. Diaz called a meeting of the board of directors of Las Américas ASPIRA Academy to order on Wednesday Aug 28, 2024 at 5:04 PM.

### **C. Vote to enter Executive Session**

P. Viera, Jr. made a motion to move into Executive Session.

R. Redden-Huff seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Session**

### **A.**

### **Strategic Planning**

The Board discussed strategic planning.

K. Fana-Ruiz left.

C. Dipres arrived.

#### **B. Vote to Return to Public Session**

R. Redden-Huff made a motion to return to Public Session.

C. Dipres seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Approval of Meeting Agenda and Meeting Minutes**

#### **A. Approve June Meeting Minutes and August Meeting Agenda**

J. Lawrence made a motion to approve the minutes from ADCO Board Meeting with Executive Session on 06-26-24.

R. Redden-Huff seconded the motion.

Also approved the August meeting agenda.

The board **VOTED** unanimously to approve the motion.

### **IV. Board Member Vacancy**

#### **A. Board Member Nomination**

P. Viera, Jr. made a motion to approve the appointment of Maria Julieta Casanova as a Director on the Board.

J. Lawrence seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Board Member Nomination**

C. Dipres made a motion to approve the appointment of Munazah Ashraf as the Parent Director on the Board.

P. Viera, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. School Policy Update**

#### **A. Review Updated School Policies**

M. Lopez-Waite presented the school policy changes to update our brand for consistency, Wellness Policy, and Teen Dating Violence and Sexual Assault Policy. The School will also have a Crisis Response Policy that all schools are incorporating.

All policies are embedded in the Code of Conduct (in condensed versions) and are available on the School's website and the parent portal.

## **B. Approval of Updated School Policies**

C. Dipres made a motion to approve the changes to the Wellness Policy and the Teen Dating Violence and Sexual Assault Policy, and the implementation of the Crisis Response Policy, as presented.

P. Viera, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Vote on Executive Session Item**

### **A. Approval of Executive Session Item**

P. Viera, Jr. made a motion to approve the proposal discussed in Executive Session and its inclusion in the Charter Renewal.

R. Redden-Huff seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Required ADCO Board Training**

### **A. ADCO Board Training**

G. Panchisin discussed the Board's required training. The Board will receive an email to complete the training.

## **VIII. Finance**

### **A. Financial Reports**

K. Cruz reviewed the June and July 2024 Financial Reports and the 2025 Fiscal Year Preliminary Budget

### **B. Approval of Financial Reports & Preliminary Operating Budget**

P. Viera, Jr. made a motion to approve the June and July 2024 Financial Reports and the FY 2025 Preliminary Operating Budget.

J. Lawrence seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Operations**

### **A. Operations Update**

G. Panchisin presented the operations update. The construction on the athletics fields is underway.

## **X. Development**

### **A.**

### **Development Update**

E. Diaz made the Development report.

## **XI. DEIB**

### **A. DEIB Report**

No report.

## **XII. PTO**

### **A. PTO Report**

No report.

## **XIII. CEO**

### **A. CEO Report**

M. Lopez-Waite presented the CEO report.

## **XIV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,  
A. Chávez