APPROVED

Alturas International Academy

Minutes

Board Meeting

Date and Time
Thursday May 17, 2018 at 6:00 PM

Location
151 Ridge Ave, Idaho Falls, ID 83402

Directors Present
A. Lybbert, C. Gilbert, C. Hatch, C. Ogden, H. Bowen, J. Allen, K. Davenport

Directors Absent
C. Hunter, J. Watkins

Ex Officio Members Present
M. Ball

Guests Present
B. Bingham, M. Carignan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Allen called a meeting of the board of directors of Alturas International Academy to order on Thursday May 17, 2018 at 6:11 PM.

C. Approve Minutes

C. Gilbert made a motion to approve minutes from the Board Meeting on 04-19-18 Board Meeting on 04-19-18.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Forum

A. Public Forum

Mrs. Yates, Miss Summers, Mrs. Crose, and Mrs. Papaioannou shared comments in support of our school and administration. They believe in the methodology and are pleased with the educational direction our school is headed.

III. Finance

A. Committee Report

Nothing to report at this time.

B. 2017-2018 Budget Amendment

H. Bowen made a motion to approve the amended budget.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2018-2019 Budget

Next year's budget is tight, but does not contemplate any fundraising (which we will have). A big cost is curriculum, but it can be purchased this year with our positive funds. The gym floor is failing and needs replaced. Dru Damico (Building Hope) is aware of it. Teton Stage Lines will be offering a GPS tracker on each bus for a monthly fee.

D. Financial Statement Review

A. Lybbert made a motion to approve the monthly financials.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A. Committee Report

Nothing to report at this time.

V. Development

A. Committee Report

C. Hunter was not present to give a report.

VI. Facility and Transportation Task Force

A. Task Force Report

The bus routes may not be as difficult as anticipated. Teton Stage Lines is considering purchasing a larger bus, which would allow for four routes rather than five.

VII. Governance

A. Committee Report

Board member openings (if any) will be made public next week. Nominations for candidates will occur at the June board meeting. The board will elect the new board member(s) at the annual meeting in July.

B. Bylaws Amendment

This was approved at the last board meeting.

C. K. Davenport Resignation

C. Ogden made a motion to accept K. Davenport's resignation from the board.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. High School

A. Committee Report

C. Gilbert had a conference call with Terry Ryan (Bluum). The J.A. and Kathryn Albertson Family Foundation does not want this to be a competitive process; however, they do want to support a school with strong leadership that has a large student body to serve the needs of the Idaho Falls area. It would open in 2020. A survey will go out to parents to gauge interest in a high school and to look for contacts in STEM and education related fields. C.Gilbert, C. Hatch, and C. Ogden will help with researching and writing the RFP. H. Bowen will help identify possible building locations.

IX. Other Business

A. School Calendar

In order to meet the required instructional hours for the MYP, we will be changing from trimesters to semesters next year.
C. Hatch made a motion to approve the revised 2018-2019 school calendar.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Projected Growth

Our building will not be able to accommodate our projected growth after year 5. We may need to amend our Charter to cap enrollment at 588 instead of 648. C. Gilbert will look at the numbers.

C. Lunch Program/Contract

Leslie Hartley reported that our partnership with Arugula Deli has been positive. She has been working with Marcel to make the necessary changes to qualify for the National School Lunch Program (NSLP). It is a rigorous process. There is still some requirements that need met. Lunch will cost $3.65 next year with a choice of bottled water or milk.

D. 2018-2019 Teacher Contracts

C. Ogden made a motion to approve the emergency hire of Katie Engstrom.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.
H. Bowen made a motion to to approve the contracts for Katie Engstrom, Elora Stump, Jessica Ziel, Tyanne Hintze, Melissa Dickey, Rachel Nielsen, Jeff Kenly, Shannon Claver, and Joanne Slifka.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.
C. Hatch made a motion to approve the contracts for our returning teachers: Tracy Shayne Rathfon, Christina Barber, Martha Rigby, Sara Summers, Dayna Crose, Robin Papaiaonnou, Robyn Larsen, Diana Yates, and Reece Drkula.
K. Davenport seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Policies

A. Attendance Policy

The amount of unexcused absences requiring a teacher review needs adjusted from four (4) to six (6) to reflect the change from trimesters to semesters. Additionally, unexcused absences will now be calculated per class period for MYP students.
K. Davenport made a motion to amend the Attendance Policy accordingly.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

3510 Student Medicines

C. Gilbert made a motion to approve Policies 3510 (including optional paragraph), 3510F1, and 3510F2.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 3510F1 Authorization for Self-Administered Medication

C. Gilbert made a motion to approve Policies 3510 (including optional paragraph), 3510F1, and 3510F2.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 3510F2 Indemnification/Hold Harmless Agreement

C. Gilbert made a motion to approve Policies 3510 (including optional paragraph), 3510F1, and 3510F2.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Policies - 2nd Read

A. 3290 Sexual Harassment/Intimidation of Students

C. Ogden made a motion to to approve 2nd read on Policies 3290, 3290F, and 4420.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 3290F Harassment Reporting Form for Student

C. Ogden made a motion to approve 2nd read on Policies 3290, 3290F, and 4420.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 4420 Sex Offenders

C. Ogden made a motion to approve 2nd read on Policies 3290, 3290F, and 4420.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Adjourn Meeting

C. Gilbert made a motion to adjourn the meeting.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
C. Ogden