APPROVED

Alturas International Academy

Minutes

BoardOnTrack Training

Date and Time
Monday December 4, 2017 at 4:00 PM

Location
151 N Ridge Ave, Idaho Falls, ID 83402

Board Training Outcomes

- Affirm the board's prioritized goals for the balance of the school year
- Discuss and establish the right committee structure for the board to achieve its prioritized goals
- Discuss board recruitment to support achieving the organization's goals
- Discuss the ideal Board-CEO Partnership
- Governance-Management Case Studies
- Learn best practices from Team BoardOnTrack
- Leave training with a concrete agreed upon work plan and next steps

Directors Present
A. Lybbert, C. Gilbert, C. Hatch, C. Hunter, C. Ogden, J. Allen, K. Davenport

Directors Absent
H. Bowen, J. Watkins

Ex Officio Members Present
M. Ball

Guests Present
B. Bingham, Marci Cornell-Feist, Mike Mizzoni

I. Opening Items

A. Call the Meeting to Order

J. Allen called a meeting to order on Monday Dec 4, 2017 at 4:15 PM.

B. Record Attendance and Guests

C. Warm-Up and Introductions

II. Work of a Great Board

A. Work of a Great Board

M. Cornell-Feist discussed three things that make a great board: people, process, and performance.

III. Board Priorities

A. Alturas Board Priorities

Some of the top board priorities identified were: 1. developing active, strong committees, 2. creating a succession plan, and 3. approving policies.

IV. Governance - Management

A. Governance - Management Case Study

There was not enough time to do this exercise.

V. Closing Items

A. Next Steps

December 21, 2017 - Present job descriptions to the board.
January 18, 2018 - Present OKRs (objectives and key results) to the board.

B. Adjourn Meeting

K. Davenport made a motion to adjourn the meeting.
C. Hunter seconded the motion.
The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
C. Ogden