APPROVED

Alturas International Academy

Minutes

Board Meeting

Date and Time
Thursday April 19, 2018 at 6:30 PM

Location
151 Ridge Ave, Idaho Falls, ID 83402

Directors Present
A. Lybbert, C. Gilbert, C. Hatch, C. Hunter, C. Ogden, H. Bowen, J. Allen, J. Watkins

Directors Absent
K. Davenport

Directors who left before the meeting adjourned
C. Hunter

Ex Officio Members Present
M. Ball

Guests Present
M. Carignan

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

J. Allen called a meeting of the board of directors of Alturas International Academy to order on Thursday Apr 19, 2018 at 6:44 PM.

C. Approve Minutes

H. Bowen made a motion to approve the minutes subject to the discussed change (A. Lybbert was present, not absent).
C. Hunter seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Forum

A. Public Forum

None

III. Finance

A. Committee Report

Nothing to report at this time.

B. Federal Review

H. Bowen made a motion to approve Policy 7400P, Policy 7400T, Policy 7450, Policy 7455, Policy 7460 and the audit engagement letter.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Financial Update

M. Carignan will be working with Executive Director Ball on the 2018-2019 budget when he is in town next week.

IV. Academic Excellence

A. Committee Report

Nothing to report at this time.

V. CEO Support And Eval

A. Committee Report

K. Davenport was not present to give a report.

VI. Development

A. Committee Report

We still need major sponsors. C. Hunter sent an email to a few board members to help recruit. Each class is putting together a basket for the silent auction.

VII. Facility and Transportation Task Force

A. Task Force Report

An additional bus route will need to be added next year. J. Allen will organize a committee to create the routes.

VIII. Governance

A. Committee Report

C. Gilbert made a motion to change the time of board meetings from 6:30 p.m. to 6:00 p.m.
J. Watkins seconded the motion.
A. Lybbert opposed the motion.
The board **VOTED** to approve the motion.

H. Bowen made a motion to amend the bylaws to reflect the following changes:

2.2 Number, tenure and qualification
The majority of the Board may reappoint existing Board Members who wish to serve for additional terms.

2.3 Election of Directors

After the initial year of operations, unless the Board deems it necessary to extend the election for a single additional year, Directors will be elected at the Corporation’s annual meeting by the process outlined below:

1. All Board of Directors applicants will be required to fill out a questionnaire.
2. All Board of Directors applicants will be required to go through a screening process, overseen by the AIA Board of Directors.
3. The AIA Board of Directors will nominate candidates for each open position.
4. Not more than three candidates per open position shall be nominated.
5. From the nominated candidates, the AIA Board of Directors will elect the new Board Members.
6. Any board openings will be advertised with the time, date, and location of said election by AIA using, but not limited to, the following methods: public service announcements in newspapers and sending notification home with students.

A. Lybbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Hunter left.

IX. High School

A. Committee Report

We received the RFP from Terry Ryan. The deadline is June 30, 2018. C. Gilbert will organize two committees, one to help write it and one to review it. She will begin researching how we will integrate STEM with IB.

X. Consider Lottery Policies

A. Consider Lottery Policies

There are some things that came up this year during the lottery that need further defined e.g., siblings, twins, school boundaries, and sabbatical. C. Gilbert will get in touch with the PCSC to receive clarification on them.

XI. Policies - 1st Read

A. 3290 Sexual Harassment/Intimidation of Students

C. Hatch made a motion to to approve 1st read on Policy 3290, Policy 3290F and Policy 4420.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 3290F Harassment Reporting Form for Student

C. Hatch made a motion to to approve 1st read on Policy 3290, Policy 3290F and Policy 4420.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 4420 Sex Offenders

C. Hatch made a motion to to approve 1st read on Policy 3290, Policy 3290F and Policy 4420.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Policies - 2nd Read

A. 3285 Relationship Abuse and Sexual Assault Prevention and Response

C. Gilbert made a motion to approve 2nd read on Policy 3285.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Other Business

A. Consider Declaration of Hiring Emergency

C. Gilbert made a motion to to declare a hiring emergency for Tyanne Hintze, Shannon Cleaver, Rachel Nielsen, and Jessica Ziel.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Executive Session

A. Executive Session

A. Lybbert made a motion to move in to Executive Session pursuant to Idaho Code 74-206(1)(a) Personnel.
C. Ogden seconded the motion.
The board **VOTED** unanimously to approve the motion.

Executive Session began at 8:44 p.m.

Present:
J. Allen
C. Gilbert
C. Ogden
A. Lybbert
H. Bowen
C. Hatch
J. Watkins
M. Carignan

A. Lybbert made a motion to to move out of Executive Session.
C. Hatch seconded the motion.
The board **VOTED** unanimously to approve the motion.

Executive Session ended at 9:19 p.m.

C. Gilbert made a motion to approve the proposed compensation of 85k for Executive Director Ball, as well as 80k and a three-year rolling contract with annual cost of living increases for Principal Bingham.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

XV. Closing Items

A. Adjourn Meeting

C. Hatch made a motion to adjourn the meeting.
C. Ogden seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:24 PM.

Respectfully Submitted,
C. Ogden