APPROVED

Alturas International Academy

Minutes

Board Meeting

Date and Time
Wednesday December 20, 2017 at 6:30 PM

Location
151 Ridge Ave, Idaho Falls, ID 83402

Directors Present
A. Lybbert, C. Gilbert, C. Hatch, C. Hunter, C. Ogden, H. Bowen, J. Watkins

Directors Absent
J. Allen, K. Davenport

Ex Officio Members Present
M. Ball

Guests Present
B. Bingham, M. Carignan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Gilbert called a meeting of the board of directors of Alturas International Academy to order on Wednesday Dec 20, 2017 at 6:41 PM.

C. Approve Minutes

C. Hatch made a motion to approve minutes from the Board Training on 11-16-17 Board Meeting on 11-16-17.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Forum

A. Public Forum

None

III. Finance

A. Financials

C. Hunter made a motion to approve the November financials.
C. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Committee Report

There was nothing more to add to M. Carignan's financial report.

IV. Academic Excellence

A. Committee Report

A motion was made by C. Hunter to approve the Academic Excellence and Governance Committee's job descriptions.
A. Lybbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. CEO Support & Eval

A. Committee Report

K. Davenport was not in attendance to give a report.

VI. Development

A. Committee Report

C. Hunter would like to see how students might be able participate in the golf tournament. One option is having them clean golf cubs for the players.

VII. Governance

A. Committee Report

C. Ogden discussed the proposed job description. The motion to approve it is above.

VIII. High School

A. Committee Report

C. Gilbert and Executive Director Ball will meet at the beginning of January 2018 to put together a timeline for the high school expansion.

IX. Other Business

A. Gym/Facilities Use

At this time we are not in a position to be able to rent out our facilities for after-school use. The exception is to allow gym use until 5:00 p.m. for extracurricular activities such as basketball. Staff and parents of the school will be given first priority. A policy needs to drafted that includes fingerprint background checks for individuals wanting to use the gym.

B. Annual Performance Report

Principal Bingham reviewed our Annual Performance Report from the Idaho Public Charter School Commission and proposes the following:

1. Improve Academics in Math Proficiency rate comparison to the state (Measure 1A)
2. Have students participate in the Post-Survey for the Civic Responsibility Level 1 after they participate in a service project.
3. Administer both the fall and spring SSIS (Social Skills Information Survey) to show growth
4. Post the Continuous Improvement Plan to the website
5. Be more consistent with posting financials to the website

X. Executive Session

A. Executive Session

A motion was made by C. Gilbert to enter into Executive Session pursuant to Idaho Code 74-206(b) Personnel and Idaho Code 74-206(b) Student Attendance.
H. Bowen seconded the motion.

The board VOTED unanimously to approve the motion.

Present:
C. Gilbert
C. Hunter
C. Ogden
A. Lybbert
H. Bowen
C. Hatch
J. Watkins
M. Ball
B. Bingham

A motion was made by C. Gilbert to exit Executive Session.
C. Hatch seconded the motion.
The board VOTED unanimously to approve the motion.

No action needed.

XI. Closing Items

A. Adjourn Meeting

C. Hatch made a motion to adjourn the meeting.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,
C. Ogden