APPROVED



Alturas International Academy

Minutes

Board Meeting

Date and Time
Thursday November 16, 2017 at 6:30 PM

Location
151 Ridge Ave, Idaho Falls, ID 83402

Directors Present
C. Gilbert, C. Hatch, C. Hunter, C. Ogden, H. Bowen, J. Allen, J. Watkins, K. Davenport

Directors Absent
A. Lybbert

Guests Present
B. Bingham

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Allen called a meeting of the board of directors of Alturas International Academy to order on Thursday Nov 16, 2017 at 6:46 PM.

C. Approve Minutes

C. Hatch made a motion to approve minutes from the Board Meeting on 10-19-17 Board Meeting on 10-19-17.
H. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Forum

A. Public Forum

None

III. Finance

A. Committee Report

Nothing to report at this time.

IV. Academic Excellence

A. Committee Report

Nothing to report at this time.

V. CEO Support & Eval

A. Committee Report

Ms. Gilbert has reached out to the State Department of Education to discuss the possibility of adding 9th grade next year, but has yet to reach the right person to have the conversation.

VI. Development

A. Committee Report

They will start planning for the golf tournament in January.

VII. Facility/Transportation

A. Task Force Report

- The ballasts are out in the parking lot lights. An estimate is being prepared to replace them with LED lights.
- Facility Solutions is working on punch list items.
- ProBuilders is working on warranty items.
- A parent is looking into the cost of installing sound boards in the gym.
- Lights need to be placed in the entryway.

VIII. Governance

A. Committee Report

Nothing to report at this time.

IX. Other Business

A. Special Education Program

Prinicipal Bingham will coordinate with our Special Education Director to ensure our program is being run effectively and efficiently.

B. Leadership/Committee Assignment Review

J. Allen recommended some changes in committee structure. A. Lybbert will now chair the Policy Committee, C. Gilbert will chair the High School Committee, and K. Davenport will chair the CEO Support & Eval Committee.

C. Vaccinations

Communication is being sent to parents of students who have not provided a copy of their immunization record or are not current on their immunizations. Either a copy of their immunization record or a signed waiver needs to be received by December 1, 2017. A. Lybbert will present a policy to the board.

D. Basketball Program

There is still interest in having a competitive basketball team this year. The coach will need to train with our school's philosophy in mind. Principal Bingham will talk to a few parents to see if they would be willing.

X. Policies

A. Workplace Political Speech Policy

A. Lybbert will present a policy to the board for 1st read at our next board meeting.

B. School Philosophy Policy

J. Allen will modify the policy for 2nd read at our next board meeting.

XI. Head Lice Procedure

A. Head Lice Procedure

C. Hatch made a motion to amend the agenda to discuss our school's head lice procedure.
K. Davenport seconded the motion.
The board VOTED unanimously to approve the motion.
If head lice is discovered, notification will be sent home with the student. Additionally, parents of students in the child's classroom will be informed of a case/outbreak.

XII. Leadership Course

A. Leadership Course

C. Gilbert made a motion to amend the agenda to discuss a leadership course for students.
C. Hatch seconded the motion.
The board VOTED unanimously to approve the motion.
K. Davenport knows an individual who is interested in volunteering her time to teach a leadership course to our students from the book Above the Line. Principal Bingham suggested possibly incorporating it into our mentoring program.

XIII. Closing Items

A. Adjourn Meeting

C. Hatch made a motion to adjourn the meeting.
C. Hunter seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
C. Ogden