



# Laureate Academy Charter School Board of Directors

## Minutes

### Finance Committee Meeting

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#### Date and Time

Tuesday September 17, 2024 at 4:30 PM

#### Location

LACS

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held at Laureate Academy, 2115 Oakmere Dr, Harvey, LA 70058.

Caitlyn Scales is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Meeting

Time: Sep 17, 2024 04:30 PM Central Time (US and Canada)

Join Zoom Meeting <https://us06web.zoom.us/j/84083093459>

Meeting ID: 840 8309 3459

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One tap mobile

[+13052241968](tel:+13052241968)..84083093459# US

[+13092053325](tel:+13092053325)..84083093459# US

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#### Committee Members Present

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Caitlyn Scales (remote), Jordan Whittenburg

**Committee Members Absent**

Janel Green

**Guests Present**

Jonathan Tebeleff (remote), Raven Brown (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Jordan Whittenburg called a meeting of the Finance Committee of Laureate Academy Charter School Board of Directors to order on Tuesday Sep 17, 2024 at 4:35 PM.

**C. Approve Minutes**

Jordan Whittenburg made a motion to approve the minutes from Finance Committee Meeting on May 8th, 2024 Finance Committee Meeting on 05-08-24.

Caitlyn Scales seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**II. Items for Discussion**

**A. Updated Monthly Financials as of August 2024**

- Review and discussion of financial packet
- Confirmation of summer professional development costs for follow up at next committee meeting
- Review and discussion financial projections and upcoming use of funds

**B. Financial Considerations**

- Finance Committee policies and procedures to be discussed at next meeting
- 4th Sector will send out for board review
  - Take note of highlighted sections to review with the Board
  - Cross walk these policies with Board Bylaws
  - Prepare for full Board review prior to October Board meeting

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:57 PM.

Respectfully Submitted,  
Jordan Whittenburg

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**Documents used during the meeting**

- Laureate - August Financial Packet.pdf

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Prove What's Possible!