APPROVED

Laureate Academy Charter School Board of Directors

Minutes

June Board Meeting

Date and Time
Tuesday June 17, 2025 at 5:30 PM

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

Directors Present
Bria Joshua, Caitlyn Scales, Dr. Jahquille Ross, Janel Green, Jordan Whittenburg, Toyane Faulkner

Directors Absent
Monique Handy

Directors who arrived after the meeting opened
Toyane Faulkner

Ex Officio Members Present
Claire Heckerman-Whitehead

Guests Present

Jonathan Tebeleff (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Jordan Whittenburg called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Tuesday Jun 17, 2025 at 5:35 PM.

C. Approve the Minutes from May Meeting

Jordan Whittenburg made a motion to approve the minutes from May Board Meeting on 05-13-25.
Dr. Jahquille Ross seconded the motion.
The board **VOTED** to approve the motion.

D. Prove What's Possible

II. Finance

A. Review of month prior financials

- Jonathan from 4th Sector reviewed the May financial report that is attached to the agenda.
- Financials continue to be strong YTD.
- June financials are expected to be higher than usual, but budget remains in a surplus.

Toyane Faulkner arrived.

B. FY26 Budget Review and Approval

- Jonathan reviewed the FY2026 budget that is attached in the agenda.

Jordan Whittenburg made a motion to approve the FY2026 Budget.
Janel Green seconded the motion.
The board **VOTED** to approve the motion.

III. Academics

A. Consent Agenda Review and Vote

- Consent Agenda reviewed section-by-section. The full Consent Agenda with links is attached to the agenda.

- 2025-26 School Academic Calendar
  - Academic calendar reviewed.
- 2025-26 Board and Committee Meeting Calendar
  - Meetings for Board and Committees reviewed respectively.
  - Committee meetings scheduled for academic year. See Board Calendar with agenda.
  - By July Board Meeting, all committees with TBD meeting times should be confirmed--namely, the Governance, Finance, and Gala Committees.
    - Committee chairs should update meeting times on Board on Track.
  - Annual Board Meeting (Retreat) to be held on January 10, 2026 at 9a.
- 2025-26 Employee Salary Scale
  - Salary scale reviewed.
- 2025-26 Employee Benefit Package
  - Compensation and Benefits Package reviewed.
- 2025-26 Employee Handbook
  - Employee handbook reviewed.
- 2025-26 Pupil Progression Plan
  - Pupil progression plan reviewed.
  - Formatting errors to be addressed by Claire and reviewed/approved by Academic Achievement Committee.
- Update to Authorized Bank Signers
  - Authorized bank signers will be updated to the following:
    1. Claire Heckerman-Whitehead (Head of School/Chief Executive Officer)
    2. Jordan Whittenburg (Board Chair)
    3. Caitlyn Scales (Board Vice Chair)
    4. Janel Green (Board Treasurer)

Toyane Faulkner made a motion to approve the Consent Agenda with the exception of the 2025-2026 Pupil Progression Plan, which will be conditionally approved pending final review by the Academic Achievement Committee.
Caitlyn Scales seconded the motion.
The board **VOTED** to approve the motion.

B. Head of School Update

- Head of School Update by Claire.

IV. Governance

A. 10 Year Celebration

- Committee potentially expanding.
- Goal is to finalize most of the planning by mid-July.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,
Bria Joshua

Prove What's Possible!