

APPROVED



# Laureate Academy Charter School Board of Directors

## Minutes

### July Board Meeting

---

#### **Date and Time**

Tuesday July 23, 2024 at 5:00 PM

#### **Location**

Laureate Academy Charter School

---

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

---

#### **Directors Present**

Caitlyn Scales, Dr. Jahquille Ross, Janel Green, Jordan Whittenburg, Monique Handy, Toyane Faulkner

#### **Directors Absent**

Jake Krupa

---

### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Jordan Whittenburg called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Tuesday Jul 23, 2024 at 5:21 PM.

### **C. Approve Minutes**

Dr. Jahquille Ross made a motion to approve the minutes from 5-8-2024 board meeting. Board Meeting on 05-08-24.

Jordan Whittenburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Scholar Handbook and Cell Phone Policy Updates**

- Cell Phone Policy is in line with Louisiana state requirements. It also includes Laureate Academy language that is appropriate with the culture and expectations of the school during academic day.
- The board discussed the request to check all affiliated policies to make sure the language is aligned and makes sense for families and scholars

### **B. Employee Handbook Updates**

- Walked through changes throughout the document
- Minor edits needed before the document is finalized for publication

### **C. Vote to approve updated handbooks and cell phone policy for the 2024-2025 school year**

Jordan Whittenburg made a motion to approve the Cell Phone Policy as well as the Employee Handbook with discussed edits.

Toyane Faulkner seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Finance**

### **A. Annual Budget Discussion and Review**

- Review of FY25 budget with 4th Sector
- Discussion of established norms for operationalizing the budget
- Board discussion of existing policies - need to revisit and bring to next meeting an updated Financial Threshold Policy for school leader

### **B. Vote to approve the annual budget for the 2024-2025 school year**

Toyane Faulkner made a motion to approve the annual budget for the 2024-2025 school year.

Dr. Jahquille Ross seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Governance**

##### **A. Board of Ethics requirement review**

##### **B. Review 2024-2025 Board of Directors meeting calendar**

Jordan Whittenburg made a motion to approve the 2024-2025 Board of Directors meeting calendar as presented on the agenda.

Toyane Faulkner seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **C. Board member resignation**

##### **D. Vote to appoint new board Treasurer**

Tabling this vote until next meeting. Candidate unable to attend for discussion.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,  
Jordan Whittenburg

---

Prove what's possible!