



# Laureate Academy Charter School Board of Directors

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday September 20, 2023 at 5:30 PM

#### **Location**

Laureate Academy Charter School

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

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#### **Directors Present**

Caitlyn Scales, Dr. Jahquille Ross, Jake Krupa, Jordan Whittenburg, Nicholas Aucoin, Toyane Faulkner

#### **Directors Absent**

Jaime Behen

#### **Ex Officio Members Present**

Claire Heckerman-Whitehead

#### **Non Voting Members Present**

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Claire Heckerman-Whitehead

### **Guests Present**

Jonathan Tebeleff (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Nicholas Aucoin called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Wednesday Sep 20, 2023 at 5:41 PM.

### **C. Approve Minutes**

Nicholas Aucoin made a motion to approve the minutes from Board Meeting on 08-23-23. Jordan Whittenburg seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **II. Board Specific Items**

### **A. Recruiting New Board Members**

Board discussed potential new board members, one to be voted on in October meeting. Already met with Claire and toured campus. Jahquille to follow up with them.

Toyane is searching for connections for new members with legal expertise.

Explored additional connections from Leadership Jefferson, focused on West Bank.

### **B. VOTE: Interim Board Secretary**

Nicholas Aucoin made a motion to approve Caitlyn Scales as interim Board Secretary until the next regularly scheduled Board elections.  
Jordan Whittenburg seconded the motion.  
Jaime has resigned the Secretary position in communications with Claire. Open Secretary position to be filled on an interim basis.  
The board **VOTED** unanimously to approve the motion.

## **III. Finance Update**

### **A. Finalized Year End Numbers & Audit Updates**

Jonathan walked Board through mostly finalized FY23 results, caveat is ESSERII reimbursement that may still come through.

Board reviewed reforecast, budget surplus increasing due to unfilled staff positions and increase in revenue.

**B. VOTE: Cash and Investment Policy**

Jake Krupa made a motion to approve the Cash and Investment Policy.

Nicholas Aucoin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. VOTE: Differentiated Compensation Policy**

Jordan Whittenburg made a motion to approve the Differentiated Compensation Policy.

Caitlyn Scales seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. VOTE: Certificated and Support Staff Stipends Allocation**

Jordan Whittenburg made a motion to approve the Certificated and Support Staff Stipends Allocation.

Caitlyn Scales seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Review: Compliance Questionnaire for Audit**

Board reviewed the compliance questionnaire and responses to each question.

President, Secretary, and Treasurer will sign the questionnaire.

**F. Review: Governance Communication**

Board reviewed the engagement letter from the auditors.

**IV. Head of School Update**

**A. VOTE: 2023-2024 Scholar and Family Handbook**

Jordan Whittenburg made a motion to approve the 2023-2024 Scholar and Family Handbook.

Toyane Faulkner seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Other comments**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,  
Nicholas Aucoin

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College Starts in Kindergarten