

APPROVED



# Laureate Academy Charter School Board of Directors

## Minutes

### Board Meeting

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#### Date and Time

Wednesday July 19, 2023 at 5:30 PM

#### Location

Laureate Academy Charter School

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

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#### Directors Present

Caitlyn Scales, Dr. Jahquille Ross, Jake Krupa, Jordan Whittenburg

#### Directors Absent

Jaime Behen, Nicholas Aucoin, Toyane Faulkner

#### Guests Present

Jonathan Tebeleff

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### I. Opening Items

#### A. Record Attendance

## **B. Call the Meeting to Order**

Jordan Whittenburg called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Wednesday Jul 19, 2023 at 5:44 PM.

## **C. Approve Minutes**

Jordan Whittenburg made a motion to approve the minutes from Board Meeting on 06-13-23.

Caitlyn Scales seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Approve Minutes**

Jordan Whittenburg made a motion to approve the minutes from Laureate Academy Board Meeting on 03-23-22.

Dr. Jahquille Ross seconded the motion.

The board **VOTED** unanimously to approve the motion.

# **II. Finance Update**

## **A. May 2023 Results and Year-End Close Updates**

- \$400,000 surplus as of end of May, expected to increase for end of June (fiscal year end)
- Budget surplus of \$160,000 per 22-23 board of approved budget, so well above that expectation
- Most come from lower salaries and benefits than budgeted (vacant positions)

## **B. Use of LAMP**

- Need to pass a cash and investment policy to limit what we can invest in. Public funds restricted to LLA restrictions.
- Potentially need a resolution to approve moving the money to LAMP
- Jonathan to put together a cash and investment policy and potential resolution for next board meeting

# **III. 2023-2024 Handbooks**

## **A. VOTE: 23-24 Scholar Handbook**

Jake Krupa made a motion to Table the student handbook.

Caitlyn Scales seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Revisit: 23-24 Employee Handbook**

#### **IV. Board Specific Items**

##### **A. Recruiting New Board Members**

- Nick supposed to reach out to potential new board member
- New cohort at LAPCS board bank - Jordan/Caitlyn/Jahquille to reach out
- Community partners on the west bank - Caitlyn
- Caitlyn tracker draft

##### **B. Succession Planning**

- Jamie to teach about Board on Track
- Need Chair of Academics - Jahquille interested
- Need Board Secretary - Caitlyn interested

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,  
Jordan Whittenburg

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College Starts in Kindergarten