



# Laureate Academy Charter School Board of Directors

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday June 13, 2023 at 5:30 PM

#### **Location**

Laureate Academy Charter School

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

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#### **Directors Present**

Dr. Jahquille Ross, Jake Krupa, Jordan Whittenburg, Nicholas Aucoin, Toyane Faulkner

#### **Directors Absent**

Caitlyn Scales, Jaime Behen

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Nicholas Aucoin called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Tuesday Jun 13, 2023 at 5:38 PM.

### **C. Approve Minutes**

Nicholas Aucoin made a motion to approve the minutes from Board Meeting on 05-24-23.

Jordan Whittenburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. 2023-2024 Handbooks**

### **A. Vote: 23-24 Employee Handbook**

- Pending legal review, pending 4th sector financial review
- Summary of changes:
  - Some language changes regarding pay schedules and time off
  - Clarified time off percentages if joining in the middle of the academic year
  - Emergency days off policy added - potentially add language for leaving a school day early in order to track separately for the progressive discipline process
  - Blackout days policy added
  - Minor dress code changes
  - Staff technology use policy
  - Social media policy

Nicholas Aucoin made a motion to conditionally approve the 23-24 Employee Handbook conditional on review and edits by legal and by 4th sector financial review.

Dr. Jahquille Ross seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. VOTE: 23-24 Scholar Handbook**

Nicholas Aucoin made a motion to table the approval of the 23-24 Scholar Handbook to July 2023 meeting.

Dr. Jahquille Ross seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Board Specific Items**

### **A. Recruiting New Board Members**

- One candidate in the board recruitment process, ideally aiming to have a formal vote by July, condition on his continued interest in joining the board
- Nick to call the candidate and finalize this nomination process

### **B. Succession Planning**

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

Claire to email entire board with information regarding her parental leave including the leadership team information during that time. Expected return by October.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,  
Nicholas Aucoin

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College Starts in Kindergarten