



# Laureate Academy Charter School Board of Directors

## Minutes

### Board Meeting

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#### Date and Time

Wednesday September 28, 2022 at 5:30 PM

#### Location

Laureate Academy Charter School

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

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#### Directors Present

Dr. Jahquille Ross, Jaime Behen, Jake Krupa, Jordan Whittenburg, Nicholas Aucoin

#### Directors Absent

Caitlyn Scales, Lisa Rebowe

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Nicholas Aucoin called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Wednesday Sep 28, 2022 at 5:31 PM.

### **C. Approve Minutes**

Jaime Behen made a motion to approve the minutes from Board Meeting on 08-24-22.

Nicholas Aucoin seconded the motion.

The board **VOTED** to approve the motion.

Discussion: Next step - make sure minutes are public on prior drafts.

## **II. Head of School Update**

### **A. General updates provided by Head of School**

- There are still pockets that need deeper levels of school support day to day.
- Making progress with the lower grades.
- There are some events coming up: there's a parent workshop, field trip with the fire truck coming here.

Nicholas Aucoin moved to vote us into an executive session, which was unanimously approved. The executive session was deemed necessary due to discussing details regarding the discipline of a student. Nicholas Aucoin moved to adjourn the executive session at 6:05pm.

Parker came into the meeting to bring the board into some ideas and events that have been happening at the school. Fall Fest is coming up. Coordinating visits with high schools to prepare students for their next step. Would love to have job visits or experiential trips for students in the future.

## **III. Head of School Evaluation**

### **A. Head of School Evaluation**

Information was presented at the meeting. Next steps include Claire reviewing information and giving any feedback to get us to the final stages.

### **B. Academic Committee Goals**

Claire will review finalized goals and provide any feedback.

## **IV. Finance Committee**

### **A. General Update**

- Audit is on going.

- A lot more agreed upon procedures this year. External and internal hired staff have been doing a good job handling it.
- So far there has been no changes to the net surplus that will roll over into this year.

## **B. Use of Excess Funds**

- The recommendation is that we don't use them for day to day operations and get comfortable because we won't have these funds next year.
- Any one time costs would probably be the best use of these funds.
- Do we make a formal reserve with some of these funds for facilities later on in the future. This rollover from last year was after the modular expense so we have replenished some of that reserve in one budgetary year.
- Mid year reforecast will show what we're actually spending money on.
- October 1 and February 1 are the headcounts for funding.
- Excess funds have no timeline.
- We discussed enrollment numbers before the census.

## **V. Other Business**

### **A. Temporary Office Space Discussion**

Added to next agenda.

### **B. Board Member Recruitment/Onboarding**

Added to next agenda.

### **C. Discussion of Strategic Planning Meeting Date (2023)**

- December 3, 2022. 9-3pm.
- Think about outcomes & who could best support.
- Inquiry about executive coach

## **VI. Closing Items**

### **A. Public Comments**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,  
Nicholas Aucoin

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College Starts in Kindergarten