Laureate Academy Charter School Board of Directors

May Board Meeting

Published on May 12, 2025 at 10:35 AM CDT

Date and Time

Tuesday May 13, 2025 at 5:30 PM CDT

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
A.	Record Attendance		Jordan Whittenburg	1 m
B.	Call the Meeting to Order		Jordan Whittenburg	1 m
C.	Approve the Minutes from March Meeting	Approve Minutes	Jordan Whittenburg	1 m
D.	Prove What's Possible Purpose: Prove what's possible.	Discuss	Caitlyn Scales	1 m

		Purpose	Presenter	Time

Mission: Preparing each student with the academic skills and strength of character necessary for school and life success.

Core Beliefs:

1. All children can learn at high levels
2. College preparation begins in kindergarten
3. Character development is key to excellent academic results.

II.	**Finance**			**5:34 PM**
A.	Review of month prior financials April Financial Packet can be viewed HERE.	Discuss	Janel Green	5 m
B.	FY26 Draft Budget Review Budget draft for FY26 can be reviewed HERE.	Discuss	Jonathan Tebeleff	10 m
III.	**Academics**			**5:49 PM**
A.	Academic Updates • Testing and achievement updates • HoS updates • Academic Committee updates	FYI	Dr. Jahquille Ross	10 m
B.	Staffing Update	Discuss	Claire Heckerman-Whitehead	5 m
IV.	**Governance**			**6:04 PM**
A.	10 Year Celebration • Update • Set committee meeting date	Discuss	Caitlyn Scales	5 m
B.	Board Development • Opt in opportunities! (HERE)	Discuss	Jordan Whittenburg	15 m

		Purpose	Presenter	Time

- Recruitment
- Succession planning
- Board Disclosure Form! Submit Financial Disclosure BEFORE 5/15

V.	**Closing Items**			**6:24 PM**
A.	Adjourn Meeting	Discuss	Jordan Whittenburg	1 m

Prove What's Possible!

Coversheet

Approve the Minutes from March Meeting

Section: I. Opening Items
Item: C. Approve the Minutes from March Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for April Board Meeting on April 15, 2025

APPROVED

Laureate Academy Charter School Board of Directors

Minutes

April Board Meeting

Date and Time
Tuesday April 15, 2025 at 5:30 PM

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

Directors Present
Caitlyn Scales, Dr. Jahquille Ross, Monique Handy, Toyane Faulkner

Directors Absent
Bria Joshua, Janel Green, Jordan Whittenburg

Ex Officio Members Present
Claire Heckerman-Whitehead (remote)

Guests Present
Jonathan Tebeleff (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Caitlyn Scales called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Tuesday Apr 15, 2025 at 5:40 PM.

C. Approve the Minutes from March Meeting

Monique Handy made a motion to approve the minutes from the March 18th, 2025 board meeting. March Board Meeting on 03-18-25.
Caitlyn Scales seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Prove What's Possible

II. Finance

A. Review of month prior financials

- Jonathan provided the update for this section of the agenda in Janel's absence.
- We have a surplus to consider and things have been considered for next year's prep of the budget
- Jonathan briefly reviewed the budget timeline
- Claire updated that our lease will likely increase in May/June and this will be adjusted with the next board meeting once the lease is signed

B. Facility Update

Great updates were shared about lease vs. purchase and next steps on access to the full facility. The new lease with a "rent to own" option will be executed by May 2025.

C. Review of Benefits Package for 2025-2026 SY

This item has been tabled until the May meeting.

D. PTO Payout Opportunity

Dr. Jahquille Ross made a motion to approve the payout of PTO for all Laureate Academy Staff one-time before the end of FY24-25.
Monique Handy seconded the motion.

- Jonathan gave some feedback to the PTO payout opportunity. The benefits package allows for a lot of time off that was causing issues with enough people on campus. The benefits package is being adjusted and the proposal is to pay everyone out for their current PTO one time in consideration of this shift and then move into the new benefits plan for PTO with staff in SY25-26.

- Jonathan and Claire will ensure this happens before the end of the year.

The board **VOTED** unanimously to approve the motion.

E. Approval of Salary Scale for 2025-2026 SY

Toyane Faulkner made a motion to approve the presented SY25-26 Salary Scale with the condition that discussed changes are revised and implemented.
Dr. Jahquille Ross seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Academics

A. Academic Updates

Discussion from Claire's Head of School presentation walking through enrollment, hiring needs, celebrations, strategic planning, etc.

B. Staffing Update

- There are some leadership vacancies coming for next school year - consideration of client pool and recruitment was discussed
- Speech Therapist needed - national shortage, need full-time
- Board discussed driving folks they know to the job application for vacancies

C. Review of SY25-26 Calendar

This item has been tabled to the May meeting.

IV. Governance

A. 10 Year Celebration

Tabled and will be circulated as an email with ad hoc committee.

B. Board Development

Let's get more involved!

- 5/5 Teacher Appreciation Week!
- 5/14 Art Show by our Art Club!
- 5/22 Kindergarten graduation
- 5/23 8th grade graduation
- 5/29 5th grade step-up ceremony
- 9/20 10 year gala!

V. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Caitlyn Scales

Prove What's Possible!