Laureate Academy Charter School Board of Directors

November Board Meeting

Published on November 9, 2024 at 9:00 AM CST
Amended on November 14, 2024 at 5:37 PM CST

Date and Time

Thursday November 14, 2024 at 5:30 PM CST

Location

Laureate Academy Charter School

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058). Virtual access to meetings in compliance with meeting laws are housed on the school website.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
A.	Record Attendance		Caitlyn Scales	1 m
B.	Call the Meeting to Order		Jordan Whittenburg	1 m

		Purpose	Presenter	Time
C.	Approve Minutes	Approve Minutes	Jordan Whittenburg	2 m

Approve minutes for October Board Meeting on October 15, 2024

II. Finance — 5:34 PM

A.	Finance Update	Discuss	Jonathan Tebeleff	6 m

III. Academic Excellence — 5:40 PM

A.	Head of School Update	Discuss	Claire Heckerman-Whitehead	15 m

- Event Calendars (staff + families)
- Charter Renewal (December 4th JP School Board Meeting)
- Basketball, football, pep squad
- Treehouse
- Teacher Certification challenges
- Onboarding examples - any experiences to draw from on how to onboard new employees quickly and effectively.
- Day to Day updates

B.	Football Program	Vote		5 m

- Introduction of football as an offering to scholars.
- Expense
- Risk

IV. Governance — 6:00 PM

A.	Stipend Policy	Vote	Claire Heckerman-Whitehead	5 m
B.	Facility Update			5 m

- Updates from facilities manager of the diocese.

C.	HoS Evaluation			5 m
D.	Committee Meeting Clean Up			5 m
E.	Long Term Substituting Policy	Vote	Claire Heckerman-Whitehead	5 m

		Purpose	Presenter	Time
V.	**Other Business**			**6:25 PM**
	A. Ad Hoc Updates Re: 10 Year Celebration	Discuss	Caitlyn Scales	5 m
VI.	**Closing Items**			**6:30 PM**
	A. Adjourn Meeting	Vote	Jordan Whittenburg	1 m

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Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for October Board Meeting on October 15, 2024 2024_10_15_board_meeting_minutes.pdf

APPROVED

Laureate Academy Charter School Board of Directors

Minutes

October Board Meeting

Date and Time
Tuesday October 15, 2024 at 5:30 PM

Location
Laureate Academy Charter School

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVID-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058). Virtual access to meetings in compliance with meeting laws are housed on the school website.

Directors Present
Caitlyn Scales, Dr. Jahquille Ross, Janel Green, Jordan Whittenburg, Monique Handy (remote)

Directors Absent
Toyane Faulkner

Guests Present
Jonathan Tebeleff (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Caitlyn Scales called a meeting of the board of directors of Laureate Academy Charter School Board of Directors to order on Tuesday Oct 15, 2024 at 5:44 PM.

C. Approve Minutes

Caitlyn Scales made a motion to approve the minutes from September Board Meeting on 09-17-24.
Janel Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Update

B. Updated Financial Policies

Jordan Whittenburg made a motion to provisionally approve the Laureate Financial Policies and Procedures Manual with the requirement of a final editorial review by board officers, 4th Sector, Head of School, and Director of Operations.
Janel Green seconded the motion.
The board discussed some cosmetic edits and content edits that need review in the document. This motion reflects the board's approval for officers, 4th Sector, Head of School, and Director of Operations workshop and final review of the document before finalizing for regular use.
The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

A. Head of School Update

Great updates and discussion around opportunities for board engagement with school activities as well as future planning.

B. Review of School Handbook

Dr. Jahquille Ross made a motion to provisionally approve the Laureate School Handbook 2024-2025 with the requirement of a final editorial review by board officers, Head of School, Director of Student Support, and Director of Operations.
Jordan Whittenburg seconded the motion.

- Have board officers do a final review after provisional approval for review.

- Document is looking great and needs a little bit more team work before operationalizing its use.
- The motion for this item is to show the board's decision of provisionally approval

The board **VOTED** unanimously to approve the motion.

C. Review of IDDFC Camera Policy

Dr. Jahquille Ross made a motion to approve the IDDFC Camera Policy pertaining to cameras in special education classes on campus.
Janel Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Review of Laureate People Progression Plan

Dr. Jahquille Ross made a motion to provisionally approve the Laureate Pupil Progression Plan pending final review with Academic Committee, Director of Student Support, and Head of School.
Janel Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Board Member Addition

Caitlyn Scales made a motion to approve Bria Joshua as a new member of the Laureate Academy Charter School Board of Director.
Janel Green seconded the motion.
We are excited to vote in Bria with her legal expertise!
The board **VOTED** unanimously to approve the motion.

V. Other Business

A. Ad Hoc Updates Re: 10 Year Celebration

- The gala needs support from the board!
- Monique Handy to chair this committee with Toyane and others interested.
- Next steps - Caitlyn to connect Claire and Monique for an update on what has been done and how this committee can help.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:42 PM.

Respectfully Submitted,
Jordan Whittenburg

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DRAFT

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