Laureate Academy Charter School Board of Directors

11.10. 21 Laureate Governance Committee Meeting

Date and Time

Wednesday November 10, 2021 at 5:00 PM CST

Location

Join Zoom Meeting
https://us06web.zoom.us/j/82766243019

Meeting ID: 827 6624 3019
Passcode: 705610

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVDI-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
	A. Record Attendance		David Huete	1 m
	B. Call the Meeting to Order		David Huete	

		Purpose	Presenter	Time
C.	Approve Minutes	Approve Minutes	David Huete	1 m

II. Governance — 5:02 PM

A.	Board Nominees	Vote	Claire Heckerman	15 m

1. **RonShawn Williams (VOTE)**
2. **Michelle Beaty (VOTE)**
3. **Pam Watson (DISCUSS)**
4. **Stephanie McNeely (DISCUSS)**
5. **Will Huete (DISCUSS)**

B.	12/11 Retreat Planning	Discuss	Claire Heckerman	10 m

1. TFA Space is booked
2. LAPCS is confirmed
3. Officer slate
    1. Nick - President
    2. Jordan - Vice President
    3. RonShawn - Secretary
    4. Jake - Treasurer
4. Other agenda items

C.	Board Compliance	Discuss	Claire Heckerman	10 m

1. Reporting: • Board Members must annually file by May 15 a Tier 3 financial disclosure statement with the Board of Ethics as to personal financial information from the previous year, for all years served. • Board Members must disclose to the Board of Ethics any situation in which they or their immediate family might benefit from a proposed action. – Immediate family = children, spouses of children, siblings, spouses of siblings, parents, spouse, and parents of spouse.
2. School Leader Evaluation (Board On Track)
3. Board Self-Evaluation (Board On Track)
4. Handbook Review (What timeline is reasonable?)
5. Bylaws Review

		Purpose	Presenter	Time
D.	Board Training	Discuss	Claire Heckerman	10 m

- LAPCS Handbook
- LAPCS Website

III.	**Other Business**			**5:47 PM**
A.	Facility Expansion Update	FYI	Claire Heckerman	3 m
B.	10/13 Meeting Reflection	Discuss		5 m
IV.	**Closing Items**			**5:55 PM**
A.	Adjourn Meeting	Vote	David Huete	

College Starts in Kindergarten

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
2021_10_13_10.13.2021_laureate_governance_committee_meeting_minutes.pdf

DRAFT

Laureate Academy Charter School Board of Directors

Minutes

10.13.2021 Laureate Governance Committee Meeting

Date and Time
Wednesday October 13, 2021 at 4:30 PM

Location
Join Zoom Meeting
https://us06web.zoom.us/j/82766243019

Meeting ID: 827 6624 3019
Passcode: 705610
One tap mobile
+13017158592,,82766243019# US (Washington DC)
+13126266799,,82766243019# US (Chicago)

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. Unless otherwise stated due to COVDI-19 precautions, the meeting will be held on the campus of the school (2115 Oakmere Drive Harvey, LA 70058)

Committee Members Present

Committee Members Absent
None

Guests Present
Claire Heckerman (remote), David Huete (remote), Jordan Whittenburg (remote), Nicholas Aucoin (remote), Pat Leblanc (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

Motion to approve the minutes from.
Pat motioned. No second needed. LACS Governance Committee prior meeting minutes were adopted by the Governance Committee.
The committee **VOTED** unanimously to approve the motion.
Motion to approve the minutes from prior Governance Committee Meeting.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Board Nominees

Claire reviewed the backgrounds and resumes of the Board Nominees. Both have stellar experience and would add tremendous value to the LACS Board.

Claire previewed a formal nomination process that can be instituted. Paired with a google form that helps with the standardization of interviews and tracking of board input.

An emergency board meeting will be scheduled for 11/10/21 to formally vote on nominees.

B. Succession Plan Status

C. Board Retreat

Bylaws, compliance, strategic vision, etc. should be reviewed annually in a Board retreat type forum. Structure would be a 3-4 hour block for all to participate. Two retreats may be the ideal approach, but get started with one. December 11th is the tentative date for this year's retreat.

D. Implementation of Action Items from Strategic Planning Sessions.

E. Board Compliance

Claire feels like this should be a standing item on all Gov Comm meeting agendas. Board on track as the ability to distribute/administer/track evaluations, ethics training, handbooks, bylaws, operating agreements, etc.

LAPCS has a lot of resources at our disposal as well.

F. Board Training

III. Other Business

A. Facility Expansion Update

B.

10/13 Meeting Reflection

BOD expressed excitement for the nominees presented. Nick expressed that this GovComm meeting agenda felt like it pertained to true Gov Comm business (as opposed to another BOD meeting). Jordan expressed that the Board on Track platform should help with organization of materials, centralized location for minutes and documents, etc.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,
Pat Leblanc

College Starts in Kindergarten

Coversheet

Board Nominees

Section: II. Governance
Item: A. Board Nominees
Purpose: Vote
Submitted by:
Related Material: Huete Resume 2021.pdf
Michelle A. Beaty 2021 (1) (1).pdf
RonShawn WIlliams Resume (1).pdf

Francis William Huete III (Will)
8208 Buras Avenue
Metairie, LA 70003
fwhuete@gmail.com (504) 258-8304

I am a Certified Public Accountant with small-firm public accounting and small private company experience.

Education: CPA since 2016 - License #28226

Jesuit High School, '06
- Track 1 (Latin and Greek), Magna Cum Laude, JROTC
- 3.8 GPA

Loyola University Chicago, '10
- BS in Finance and International Business
- Studied abroad at Sophia University in Tokyo, Japan
- 3.2 GPA

University New Orleans, '15
- MS in Accounting, Tax Specialization
- Beta Alpha Psi member and officer
- 4.0 GPA

Work Experience:

Hubig's, LLC, Controller/Office Manager June 2020 - present
- Manage day-to-day and managerial office and accounting tasks.
- Applied for and received PPP loans and forgiveness, Federal credits, and Louisiana Main Street Recovery Program funds.

Van Dam & Geeck, Accountant '14 - present
- Prepare personal, business, and non-profit tax returns ranging from simple to complex.
- Prepare sales tax returns, 1099's, W-2's, 940/941's, retirement reports, and more.
- Perform annual Compilation and Preparation engagements.
- Maintain and grow professional client relationships through client-focused consultation, tax planning, and highly professional service with a very wide range of clients.
- Manage interns and staff in order to plan and complete client projects.

Skills:

- Deep understanding of accounting practice, principles, and function.
- Advanced understanding of taxation on personal, business, and government levels.
- Clear and conscientious written and verbal communication skills.
- Precision analytical capabilities and incisive critical thinking skills - ability to identify and resolve, or propose resolutions to, both obvious and obscure issues without guidance.
- Exceptional computer skills with a wealth of knowledge and ability to adapt and learn - experience with Excel, Word, QuickBooks, CCH, other GL programs, and more.
- Individually motivated and team-oriented - able to work very well with and without direction.

MICHELLE A. BEATY

3527 Lang Street *504-782-9079*
New Orleans, Louisiana 70131 *mbeatygullage@gmail.com*

PROFILE

Key Skills:

- Strong communication skills (both oral and written)
- Excellent research and trial skills
- Solid experience in strategic planning, formulating and administering budgets, organizational development and staff management

PROFESSIONAL EXPERIENCE

LOUISIANA JUDICIARY COMMISSION
OFFICE OF SPECIAL COUNSEL, New Orleans, LA July 2017-Present
Special Counsel

- Provide supervision and direction to a small staff engaged in legal, investigative, paralegal, clerical and other support activities necessary to review, investigate, and prosecute complaints of ethical violations against judges in the state of Louisiana.
- Direct and/or conduct in-depth and confidential investigations of complaints brought before the Judiciary Commission.
- Develop and try cases before the Louisiana Judiciary Commission and present arguments to the Louisiana Supreme Court.
- Prepare and/or assist in preparation of statistical reports for the Supreme Court, judges, state agencies, the state legislature, and the general public.
- Provide continuing legal education and training to judges and justices of the peace.

BLUE WILLIAMS, LLP, Metairie, LA
Of Counsel/Partner February 2015-June 2017
July 2008-February 2014

- Responsible for all phases of litigation of insurance, commercial and business cases from initial suit to responsive pleadings, written discovery, depositions, pre-trial motions, hearings, mediation, settlement negotiations, trial and appeals.
- Created litigation budgets and worked with in-house counsel to successfully manage cases.
- Toxic Tort/Asbestos Litigation

LOUISIANA JUDICIARY COMMISSION
OFFICE OF SPECIAL COUNSEL, New Orleans, LA February 2014-January 2015
Assistant Special Counsel

- Responsible for reviewing, investigating and prosecuting complaints of ethical violations against judges in the state of Louisiana.

- Extensive review of documents, interviewing and taking sworn statements of witnesses, and motions practice.
- Litigated cases before hearing officers, the Judiciary Commission of Louisiana and the Supreme Court of Louisiana.
- Extensive and detailed analysis of fact-intensive situations to determine whether behavior is in compliance with ethical canons.

NEW ORLEANS DISTRICT ATTORNEY'S OFFICE, New Orleans, LA February 2003-May 2008
Executive Assistant District Attorney

- Managed Child Support Enforcement Division staff of 65, including attorneys, investigators, collection specialists and clerical employees.
- Responsible for formulating and administering annual budget of over $2 million, implementing and enforcing office policies, and ensuring compliance with state and federal statutes and regulations.
- Worked closely with Louisiana Department of Social Services and other agencies as well as District Court Judges of the domestic division.
- Litigated child support cases at both district court and appellate court level.

SPEARS & SPEARS, New Orleans, LA August 1999 - February 2003
Associate Attorney

- Defended State Farm and its insured in cases based on automobile accidents and premises liability claims.
- As a smaller part of practice, handled some criminal defense matters as well as other civil matters ranging from domestic issues to contract disputes.

LEBLANC, MIRANDA & DELAUP, Metairie, LA April 1998 - July 1999
Associate Attorney

- Defended various insurance companies involved in product liability claims, motor vehicle accident claims, premises liability and asbestos claims.
- Extensive experience in drafting motions and supporting briefs.

NEW ORLEANS DISTRICT ATTORNEY'S OFFICE, New Orleans, LA May 1996 - April 1998
Assistant District Attorney

- Gained experience in Child Support, Juvenile, Magistrate and Trials Divisions of the District Attorney's Office. Handled motions, misdemeanor and felony trials in Juvenile, Magistrate and Criminal District Courts.
- Served as First or second chair for more than 20 trials.
- Promoted to Screening Division to review arrest cases for charging or refusal.

ELIE, JONES & GRAY, New Orleans, LA June 1994 - May 1996
Intern/Associate Attorney

- Handled personal injury, medical malpractice, employment discrimination, domestic and bankruptcy clients.

EDUCATION & BAR ADMISSIONS

Bar Admission: Louisiana 1994

TULANE UNIVERSITY SCHOOL OF LAW, New Orleans, LA 1994
Juris Doctor

DUKE UNIVERSITY, Durham, NC 1991
Bachelor of Arts in Political Science

PUBLICATIONS

Blue Williams Newsletter, Vol. 30, No. 1, *Expansion of Louisiana Non-Compete Statute* (Spring 2009);

Louisiana State Bar Journal, Vol. 59, No. 5, Focus on Professionalism, *Chess, Anyone?* (February/March 2012).

PROFESSIONAL AND COMMUNITY ACTIVITIES

Louisiana Association of Defense Counsel, Board Member	2015-2017
Laureate Academy Charter School Founding Board, Board Member	2013-2016
New Orleans Food & Farm Network, Board Member	2012-2014
Defense Research Institute, Member	2008-2017
Diversity Committee	2010-2017
Commercial Litigation Steering Committee	2012-2014
Publications Board	2012-2014
Judge Ad Hoc, First City Court	2001-2002
Assistant Bar Examiner, Constitutional Law	2001-2012
Participant, 36th Metropolitan Leadership Forum	2000
Member, Louisiana State Bar Association	1994-Present
Committee on the Profession	2009-2017
Fellow, Loyola Institute of Politics	1996
First Grace United Methodist Church, Staff/Parish Relations Committee	2018-Present
Crescent City (LA) Chapter, The Links, Incorporated	2019-Present
Krewe of Themis	2020-Present
Ochsner Baptist Medical Center, Board Member	2021-

RONSHAWN WILLIAMS

Cell: 504.339.5114
Email: willr787@gmail.com

• **Dedicated Banking Professional/Branch Leader with 12+ years of experience** in a retail banking setting. A team player with demonstrated ability to communicate and collaborate with individuals at all levels within the organization. Serves customers and fellow employees effectively with attention to detail and hardworking approach. Seeks out opportunities to increase sales, improves processes, and increase customer satisfaction.

AREAS OF EXPERTISE

Customer Service
Complaint Handling & Resolution
Operations Management
Coaching
Training and Team Building
Team Leadership
Cash Handling
Product Knowledge
Relationship Management

PROFESSIONAL EXPERIENCE

Metairie Bank and Trust Co - Metairie, LA 08/14 to Present
Branch Sales Manager, 05/19 to Present
Assistant Branch Manager, 08/16 to 05/19
Banking Officer/Personal Banker, 08/14 to 08/16

- Generate new consumer and business relationships by networking and volunteering in business events.
- Grew consumer loans by 2.5 times the goal the first year and 2 times the goal the second year.
- Conducted sales and operations meetings.
- Coach employees on best practices for sales and rapport building opportunities.
- Received several legendary customer service mystery shop ratings.
- Originate, process and close loans.
- Manage branch expenses.
- Oversee and promote growth of branch employees.

Chase Bank - Louisisna 10/09 to 08/14
Lead Teller Operations Specialist, 04/14 - 08/14
Assistant Branch Manager - Operations, 03/11 - 04/14
Teller, 10/09 - 03/11

- Employee training, development, and performance management.
- Managed operational functions including Profit and Loss control, Federal regulated guidelines, and State Compliance.
- Hiring and retaining of employees.
- Providing excellent customer and employee service.
- Providing great leadership for employees.
- Balance and maintain the vault.
- Handle customer everyday transactional needs.
- Cross-sell bank products and services.

EDUCATION AND TRAINING

Delgado Community College - New Orleans, LA 08/06 to 05/09
Concentration in Accounting

Nicholls State University - Thibodaux, LA 08/02 to 12/03
Concentration in Civil Engeenering with a minor in Accounting

Bonnabel High School - Metairie, LA 8/99 to 5/02
Graduated with H.S Diploma; concentration in college prep classes

Training: Leadership Jefferson class of 2021

COMPUTER SKILLS

Databases tools: **Microsoft Office**

Operating Systems: **Windows 10, Vista, XP, 2000, NT, Windows 7**

Other Skills: **Adobe, Excel, Horizon XE, Decision Pro, LaserPro**

COMMUNITY SERVICE AND ORGINAZATIONS

Louisiana Lions International Member

African American Male Wellness Walk - New Orleans

Junior Achievement Board Member

African American Initiative - Metairie Bank

Various small bank sponsored community service projects