



## City on a Hill Charter Public School

### Minutes

#### September 2024 Finance Committee Meeting

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**Date and Time**

Tuesday September 24, 2024 at 10:00 AM

**Location**

<https://cityonahill-org.zoom.us/j/83844702238>

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**Committee Members Present**

Andres Tejeda Soto (remote), Ted Gildea (remote)

**Committee Members Absent**

*None*

**Guests Present**

Asha Ibrahim (remote), Diana Landry (remote), Jordan Lopez (remote), Nikia Davis (remote), Sonya Pratt (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Andres Tejeda Soto made a motion to Call meeting to order.

Ted Gildea seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Ted Gildea              Aye

Andres Tejeda Soto Aye

Ted Gildea called a meeting of the Finance Committee of City on a Hill Charter Public School to order on Tuesday Sep 24, 2024 at 10:09 AM.

**C. Approve June 2024 Meeting Minutes**

Andres Tejeda Soto made a motion to approve the minutes from June 2024 Finance Committee Meeting on 06-20-24.

Ted Gildea seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Ted Gildea              Aye

Andres Tejeda Soto Aye

**II. General Finance Updates**

**A. Finance Updates**

Ted Gildea, Committee Chair, directed the attention of the Committee to the Finance Updates. Jordan Lopez, Chief Operations Officer, displayed the School's Budget vs Actuals as of September 30, 2024 and noted that the School was on track for spending based on the time of year. She noted that the Board should not be alarmed by the spendings, as they are normal for this time of year. Lopez provided a detailed breakdown of recent expenditures, emphasizing the importance of utilizing ESSER funds prior to the September 30th deadline. Lopez elaborated on the strategic and accelerated spending approach, highlighting key investments such as field trips, staff appreciation initiatives, and bulk purchasing of essential school supplies.

Andres Tejeda, Board Member, inquired about the tuition and whether the school is currently over-enrolled. Sonya Pratt, Executive Director, indicated that the school is indeed slightly over-enrolled, having initially projected 75 students but ultimately accommodating 79, with a current enrollment of approximately 78. She also noted that they budgeted conservatively for the anticipated per pupil amount this year, which has proven to be higher than expected.

Pratt then provided updates on staff retention and student dual enrollment, reporting that the current school year is going well, with students demonstrating high levels of engagement in their off-campus courses. Additionally, Taylor Riley, Human Resource Manager, has successfully recruited instructional staff despite the challenges presented by the school closure.

Andres Tejeda inquired about the status of the building sale. In response, Pratt shared that the process is advancing and further updates will be available in the near future.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Andres Tejeda Soto made a motion to Adjourn Meeting.

Ted Gildea seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Andres Tejeda Soto Aye

Ted Gildea Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:24 AM.

Respectfully Submitted,

Ted Gildea

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#### **Documents used during the meeting**

- COAH\_BSvsPY\_8.31.24.pdf
- COAH\_P&L\_08.31.24.pdf