



## City on a Hill Charter Public School

### Minutes

#### February 2025 Governance Committee Meeting

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##### **Date and Time**

Tuesday February 11, 2025 at 4:00 PM

##### **Location**

<https://cityonahill-org.zoom.us/j/87237510633>

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This meeting took place remotely pursuant to a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025 signed into law by Governor Healey on March 29, 2023. The meeting was held via Zoom at <https://cityonahill-org.zoom.us/j/87237510633>.

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##### **Committee Members Present**

Brooke Fincke (remote), Melisa Lemire (remote), Ted Gildea (remote)

##### **Committee Members Absent**

*None*

##### **Guests Present**

Asha Ibrahim (remote), Jordan Lopez (remote), Nikia Davis (remote), Sonya Pratt (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Melisa Lemire called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Tuesday Feb 11, 2025 at 4:07 PM.

Melisa Lemire made a motion to Call meeting to order.

Ted Gildea seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Brooke Fincke Aye

Ted Gildea Aye

Melisa Lemire Aye

**C. Approve December 2024 Meeting Minutes**

Ted Gildea made a motion to approve the minutes from December 2024 Governance Committee Meeting on 12-10-24.

Brooke Fincke seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Ted Gildea Aye

Brooke Fincke Aye

Melisa Lemire Aye

**II. General School and Compliance Updates**

**A. General School and Compliance Updates**

Jordan Lopez, Chief Operating Officer, began by welcoming the Committee and providing an update on general school operations and compliance. She reported that the organization continues to maintain good standing with the Department of Elementary and Secondary Education (DESE), and that discussions regarding the closure process have been both proactive and positive. Additionally, she highlighted that asset disposition has commenced, with several schools expressing interest in acquiring government-funded items.

Lopez also took the opportunity to commend Taylor Riley, Director of Human Resources, for her outstanding efforts in organizing job fairs aimed at helping staff secure employment following the closure of City on a Hill. She further noted that enrollment retention remains strong and that the overall morale among both staff and students is positive.

Finally, Lopez opened the floor for further discussion and questions. As no additional inquiries were raised, the committee expressed their gratitude to both her and Sonya Pratt, Executive Director, for their dedicated efforts.

**III. Closing Items**

**A.**

### **Adjourn Meeting**

Ted Gildea made a motion to Adjourn.

Brooke Fincke seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

Ted Gildea Aye

Brooke Fincke Aye

Melisa Lemire Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:32 PM.

Respectfully Submitted,  
Melisa Lemire

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### **Documents used during the meeting**

*None*