

APPROVED



## City on a Hill Charter Public School

### Minutes

#### December 2024 Governance Committee Meeting

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##### Date and Time

Tuesday December 10, 2024 at 4:00 PM

##### Location

<https://cityonahill-org.zoom.us/j/87237510633>

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This meeting took place remotely pursuant to a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025 signed into law by Governor Healey on March 29, 2023. The meeting was held via Zoom at <https://cityonahill-org.zoom.us/j/87237510633>.

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##### Committee Members Present

Brooke Fincke (remote), Melisa Lemire (remote)

##### Committee Members Absent

Ted Gildea

##### Guests Present

Asha Ibrahim (remote), Jordan Lopez (remote), Nikia Davis (remote), Sonya Pratt (remote)

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Melisa Lemire called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Tuesday Dec 10, 2024 at 4:02 PM.

Brooke Fincke made a motion to Call meeting to order.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Melisa Lemire Aye

Brooke Fincke Aye

Ted Gildea Absent

**C. Approve September 2024 Meeting Minutes**

Brooke Fincke made a motion to approve the minutes from September 2024 Governance Committee Meeting on 09-24-24.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

**II. General School and Compliance Updates**

**A. General School and Compliance Updates**

Sonya Pratt, Executive Director, directed the committee's attention to the school's general and compliance updates. She began by noting that the previous principal had resigned unexpectedly, and in the meantime, Laura Eduaord, Chief Academic Officer, had stepped in as acting principal. An interim principal has now been appointed to serve for the remainder of the school year. Pratt expressed excitement about entering the second quarter, highlighting that the school is fully staffed and fully enrolled. She also shared that the recent staff survey reflects a positive sentiment among staff regarding the school's operations this year.

Brooke Fincke, Committee Member, inquired about the types of support available to staff seeking employment opportunities for the next school year. Pratt outlined plans for an on-campus event where staff will have the chance to connect with recruiters from other schools and participate in on-site interviews. Chief Operating Officer Jordan Lopez added that the Human Resources Director would also provide one-on-one resume support to staff, ensuring they have the necessary resources to secure employment opportunities after leaving COAH. Brooke Fincke expressed her admiration for the organization's efforts to consider and address staff needs, emphasizing the importance of supporting their success beyond COAH.

Pratt also reported that all compliance updates are current. She confirmed that the school is not required to submit information for the upcoming year and is on track to meet all compliance requirements for the current year.

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:23 PM.

Respectfully Submitted,

Melisa Lemire

Brooke Fincke made a motion to Adjourn meeting.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Ted Gildea     Absent

Melisa Lemire   Aye

Brooke Fincke   Aye

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#### Documents used during the meeting

*None*