

APPROVED



## City on a Hill Charter Public School

### Minutes

#### September 2024 Governance Committee Meeting

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##### **Date and Time**

Tuesday September 24, 2024 at 4:00 PM

##### **Location**

<https://cityonahill-org.zoom.us/j/87237510633>

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This meeting took place remotely pursuant to a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025 signed into law by Governor Healey on March 29, 2023. The meeting was held via Zoom at <https://cityonahill-org.zoom.us/j/87237510633>.

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##### **Committee Members Present**

Brooke Fincke (remote), Gabriela (Gaby) DeLeon-Evora (remote), Melisa Lemire (remote)

##### **Committee Members Absent**

Ted Gildea

##### **Guests Present**

Asha Ibrahim (remote), Jordan Lopez (remote), Nikia Davis (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Melisa Lemire made a motion to Call the meeting to order.

Brooke Fincke seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

|                              |        |
|------------------------------|--------|
| Brooke Fincke                | Aye    |
| Melisa Lemire                | Aye    |
| Ted Gildea                   | Absent |
| Gabriela (Gaby) DeLeon-Evora | Aye    |

Melisa Lemire called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Tuesday Sep 24, 2024 at 4:03 PM.

**C. Approve June 2024 Meeting Minutes**

Brooke Fincke made a motion to approve the minutes from June 2024 Governance Committee Meeting on 06-20-24.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

|                              |        |
|------------------------------|--------|
| Brooke Fincke                | Aye    |
| Melisa Lemire                | Aye    |
| Ted Gildea                   | Absent |
| Gabriela (Gaby) DeLeon-Evora | Aye    |

**II. General School and Compliance Updates**

**A. General School and Compliance Updates**

Melisa Lemire, Board Chair, directed the attention of the Committee to the Compliance Update. Jordan Lopez, Chief Operating Officer, provided general school updates. Lopez noted the school is currently slightly over-enrolled, accommodating about 78 students instead of the initially projected 75, with many participating in Dual enrollment programs. Due to conservative budgeting practices, Lopez assured the committee that the school's financial situation remains strong. She shared that the recent events at the school, including a successful "Back to School" night, focused on dual enrollment requirements, attendance, and academic achievement. Lopez also recapped the Welcome Back Week celebration, which featured food trucks and a voter registration table, highlighting the school's commitment to civic engagement.

Lopez noted that communication has been sent to families informing them that City on a Hill will not be offering summer school this year; instead, students who do not pass will need to attend summer school through Boston Public Schools. Overall, she expressed enthusiasm for the school year and assured the committee that the instructional staff would maintain clear communication to help students stay on track for graduation.

Brooke Fincke, Board Member, commended the school for its impressive progress, particularly praising the dual enrollment model. She expressed satisfaction in witnessing the school's achievements during its final year, especially given the challenges posed by the closure.

### III. Closing Items

#### A. Adjourn Meeting

Brooke Fincke made a motion to Adjourn Meeting.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,  
Melisa Lemire

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#### Documents used during the meeting

*None*