

APPROVED



## City on a Hill Charter Public School

### Minutes

#### February 2022 Development Committee Meeting

---

##### **Date and Time**

Thursday February 10, 2022 at 9:00 AM

---

This meeting took place remotely pursuant to An Act Extending certain COVID-19 Measures Adopted During the State of Emergency signed into law by Governor Baker on June 16, 2021.

---

##### **Committee Members Present**

Jack Gearan (remote), Jessica Yang (remote), Massiel Eversley (remote)

##### **Committee Members Absent**

Gary Morton

##### **Guests Present**

Ginger Parker (remote), Jordan Lopez (remote), Maddie Collins (remote), Sonya Pratt (remote), Stefani Caliri (remote)

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Jack Gearan called a meeting of the Development Committee of City on a Hill Charter Public School to order on Thursday Feb 10, 2022 at 9:06 AM.

##### **C.**

## **Approve October 2021 Meeting Minutes**

Jessica Yang made a motion to approve the minutes from October 2021 Development Committee Meeting on 10-21-21.

Massiel Eversley seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

Jessica Yang	Aye
Massiel Eversley	Aye
Gary Morton	Absent
Jack Gearan	Aye
Jordan Lopez	Aye

## **II. Introduction to the Director of Development**

### **A. Introduction to the Director of Development**

Ginger Parker, Foundation Board Director, introduced the City on a Hill Foundation's new Director of Development, Stefanie Caliri. Parker shared that the Foundation Board looked at a number of resumes for applicants for this position, and there was an unanimous decision from the Foundation Board after interviewing Stefanie to hire her as the Director of Development.

Stefanie Caliri, Director of Development, introduced herself and shared a brief overview of her professional background, which includes twenty years of working in Boston's nonprofit sector. Caliri shared that her first week of work has been this week and she has spent time with Chief of Staff, Jordan Pina, to learn more about COAH's history and past development initiatives.

The Committee asked management to clarify what the Development Committee's relationship will look like moving forward with the Director of Development role hired. Jordan Pina, Chief of Staff, shared that the Governance Committee of the Board of Trustees met yesterday and discussed the proposal of dissolving this Committee.

This decision would continue to help in establishing a clear division of labor between the separate entities of City on a Hill Charter Public School and the City on a Hill Foundation, and would adhere to the state ethics considerations that were discussed in the October 2021 Development Committee meeting.

The Committee discussed volunteering their time and attending Foundation Board development calls. Ginger Parker, Foundation Board Chair, reiterated that all Board of Trustees members are welcome to volunteer their time alongside the Foundation Board to plan development initiatives.

The Committee asked for Sonya Pratt's, Executive Director, thoughts on the decision. Pratt shared that she agrees that the Governance Committee's proposal to dissolve the Development Committee, as it will allow for development related calls to occur on a more frequent basis at the Foundation level as well as opens up the capacity of of Trustees members to join other committees.

Pina shared that the Governance Committee met yesterday and is collaborating to follow up with the individuals in the dissolved Development Committee to gauge their background and interest in joining a different Board of Trustees committees.

The Committee discussed that the Foundation Board is set to meet tomorrow to discuss development efforts with the new Director of Development. Caliri shared that she would also like to meet with each Committee member to discuss their involvement with Gala planning in the past.

Jessica Yang, Governance Committee Chair and Clerk, shared that the Development Committee will be dissolved, according to the Governance Committee's decision, after a short period of transition to ensure smooth handoff of the work and relationships.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:38 AM.

Respectfully Submitted,  
Jack Gearan

---

### **Documents used during the meeting**

*None*