

APPROVED



## City on a Hill Charter Public School

### Minutes

#### October 2020 CEO Support Committee Meeting

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##### **Date and Time**

Wednesday October 21, 2020 at 4:00 PM

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This meeting took place remotely pursuant to the March 12, 2020 Baker-Polito Administration announcement of an emergency order temporarily modifying the state's open meeting law.

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##### **Committee Members Present**

Cara Stillings-Candal (remote), Jacqueline Bennett (remote), Sarah Griffin (remote)

##### **Committee Members Absent**

Gary Morton

##### **Guests Present**

Kevin Taylor (remote), Maddie Collins (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Cara Stillings-Candal called a meeting of the Executive Director Support And Eval Committee of City on a Hill Charter Public School to order on Wednesday Oct 21, 2020 at 4:06 PM.

##### **C.**

### **Approve June 2020 Meeting Minutes**

Jacqueline Bennett made a motion to approve the minutes from June 2020 CEO Support Committee Meeting #2 on 06-25-20.

Sarah Griffin seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Gary Morton	Absent
Jacqueline Bennett	Aye
Cara Stillings-Candal	Aye
Sarah Griffin	Aye

## **II. School Year 2020-21 Schedule Confirmation**

### **A. School Year 2020-21 Schedule Confirmation**

Cara Stillings Candall, Committee Chair, asked the committee members to review the proposed CEO Support Committee Calendar and confirm their availability or request updates for all meetings in school year 2020-21.

With no objections to the proposed dates, the schedule was confirmed and the Committee agreed to meet next in December.

## **III. School Year 2020-21 CEO Goals Discussion**

### **A. School Year 2020-21 CEO Goals Discussion**

Candal opened the discussion with directing the attention of the Committee to the proposed CEO Goals for School Year 2020-21. Candal reiterated that these goals are used in partnership with a self-assessment and feedback from Board members and staff to evaluate the Chief Executive Officer, including determining any earned bonus.

After reviewing the proposed goals, which include an overview of past goals of the CEO in School Year 2018-19 and School Year 2019-20, the Committee discussed a means to measure the achievement of these goals. The Committee discussed that in these measures, the COVID-19 pandemic should be taken into account. The Committee also discussed CEO Goal #2 and #3, asking Taylor to further define and add context to those goals for both clarity and measurability.

Taylor then displayed the website used to collect data for the Department of Elementary and Secondary Education (DESE). Taylor shared that historically, all information regarding City on a Hill's achievement and growth would be tracked through the Massachusetts Comprehensive Assessment System (MCAS), results. In the absence of that data in the past year due to the COVID-19 pandemic, Taylor shared that this DESE website portal could be an effective measure to track progress of his goals.

After reviewing the data portal, the Committee discussed that it could be an adequate measure, in addition to other academic information obtained internally at the school level, for tracking growth as it pertains to Taylor's CEO Goals.

Candal proposed that the Committee spend time individually on the public portal in the coming weeks, and plan to vote on the measures to gauge CEO Goal achievement at the Committee's December meeting.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:53 PM.

Respectfully Submitted,  
Cara Stillings-Candal