

APPROVED



City on a Hill Charter Public School

Minutes

May 2020 Governance Committee Meeting

Date and Time

Monday May 11, 2020 at 1:00 PM

This meeting took place remotely pursuant to the March 12, 2020 Baker-Polito Administration announcement of an emergency order temporarily modifying the state's open meeting law.

Committee Members Present

Cara Stillings-Candal (remote), Jeff Jablow (remote), Jordan Lopez (remote), Melisa Lemire (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Cara Stillings-Candal

Guests Present

Jackie Hayes (remote), Kevin Taylor (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Melisa Lemire called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Monday May 11, 2020 at 1:17 PM.

C. Approve January 2020 Meeting Minutes

Jeff Jablow made a motion to approve the minutes from January 2020 Governance Committee Meeting on 01-27-20.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Melisa Lemire	Aye
Jeff Jablow	Aye
Cara Stillings-Candal	Absent

D. Approve March 2020 Meeting Minutes

Jeff Jablow made a motion to approve the minutes from March 2020 Governance Committee Meeting March 2020 Governance Committee Meeting on 03-02-20.

Melisa Lemire seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Cara Stillings-Candal	Absent
Melisa Lemire	Aye
Jeff Jablow	Aye

II. CoaH CS Renewal and Boston Consolidation Update

A. CoaH CS Renewal Update & Discussion

Melisa Lemire, Committee Chair, directed the attention of the Committee to the progress to completion of City on a Hill Circuit Street's (CoaH CS) probationary conditions. Jordan Pina, Deputy Chief of Staff, shared that management has continued to provide Board and financial materials described in Conditions #1 and #4. Additionally, Pina shared that management has shared evidence that the status and terms of CoaH CS's probationary renewal have been shared with all community stakeholders, fulfilling Condition #2.

Kevin Taylor, Chief Executive Officer, then shared that the Department of Elementary and Secondary Education (DESE) has provided an extension for Condition #4, which mandated the creation of an Escrow Account by April 15, 2020. The Board voted to approve this account at the March 2020 Board of Trustees Meeting, but due to the COVID-19 Pandemic, additional time was needed to create the account. Taylor also affirmed that CoaH is on track to fulfill this condition by the new deadline. Finally, Pina confirmed that the remaining four conditions were also on track for completion by the appropriate deadlines.

The Committee inquired as to whether DESE had provided any guidance on Condition #7, which requires that the school demonstrate that it is an academic success by exhibiting "significant and sustained" academic improvement on the statewide assessment by December 31, 2022, given that Massachusetts Comprehensive Assessment System (MCAS) testing was suspended for the 2019-2020 school year due to the COVID-19 Pandemic. Taylor shared that he and Sonya Pratt, Chief Schools Officer, do not yet have a final answer as to whether the deadline will be shifted, but are hopeful DESE will be flexible with the deadline.
Cara Stillings-Candal arrived.

III. Board Growth Conversation, Con't

A. Board Growth Discussion Con't

Next, Lemire directed the attention of the Committee to the continued discussion on Board growth. Lemire confirmed that Jack Gearan, who attended the April 2020 Board of Trustees Meeting, was prepared to be voted on as a Board Member at the next meeting. Additionally, Ted Gildea, a candidate who has met with members of this Committee and Taylor, will be joining the next meeting to shadow.

Following updates, Taylor suggested the creation of a codified process for engaging with possible Board members to ensure prospective Trustees are reliably and quickly taken through the process. The Committee agreed that this would be a helpful next step, given that the roles of Chief of Staff and Deputy Chief of Staff, which has supported the Board administratively, will not exist in school year 2020-2021.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,
Melisa Lemire