

APPROVED



City on a Hill Charter Public School

Minutes

December 2019 Governance Committee Meeting

Date and Time

Tuesday December 10, 2019 at 4:00 PM

Location

City on a Hill - Circuit Street, 58 Circuit Street, Roxbury, MA 02119

Committee Members Present

Cara Stillings-Candal, Jeff Jablow, Jordan Lopez, Melisa Lemire

Committee Members Absent

None

Guests Present

Jackie Hayes, Kevin Taylor (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Melisa Lemire called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Tuesday Dec 10, 2019 at 4:27 PM.

C. Approve November 2019 Governance Committee Meeting Minutes

Jeff Jablow made a motion to approve minutes from the November 2019 Governance Committee Meeting on 11-05-19 November 2019 Governance Committee Meeting on 11-05-19.

Cara Stillings-Candal seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Board Chair Transition Discussion

A. Board Chair Transition Discussion

Melisa Lemire, Chair, announced the topic of the Board Chair transition given the incumbent, Cara Stillings-Candal, will be finishing her final term on the Board in April 2020. Lemire presented the option of utilizing the provision of the City on a Hill Board of Trustees bylaws which allows for one additional year following a member's final term. The Committee agreed with the approach and to present the vote to the full Board in an upcoming meeting.

III. New Bedford Closing Procedures Update & Discussion

A. New Bedford Closing Procedures Update & Discussion

Melisa Lemire, Chair, next requested an update on the closing procedures of City on a Hill New Bedford (CoaH NB). Jackie Hayes, Chief of Staff & General Counsel, confirmed that all procedures, including notification of stakeholders and holding a community meeting, due to the Department of Elementary and Secondary Education (DESE) as of the date of this meeting had been completed.

Additionally, Kevin Taylor, Chief Executive Officer, added that City on a Hill management is taking additional steps to ensure the transition for students leaving CoaH NB is smooth, including collaborating with the New Bedford Public Schools (NBPS) Superintendent, who agreed to hold meetings on CoaH NB's campus for students returning to NBPS.

IV. Boston Co-Location and Major Amendment Discussion & Update

A. Boston Co-Location Discussion

Melisa Lemire, Chair, then turned the attention of the Committee to the co-location and eventual consolidation of City on a Hill Circuit Street (CoaH CS) and City on a Hill Dudley Square (CoaH DS). Kevin Taylor, Chief Executive Officer, and Jackie Hayes, Chief of Staff & General Counsel, reviewed events that have occurred since the Board of Trustees voted to affirm their decision of co-location including communications and community reaction to the decision.

The Committee probed on current school climate given the decision and how the Board could be of service in the community at this time. The Committee agreed they could be best leveraged by having one-on-one conversations with stakeholders to complement the

mass communications, like mailed letters and website posts, which have been the main mechanism for sharing information about co-location and consolidation.

B. Boston Major Amendment Update

Jordan Pina, Deputy Chief of Staff, announced that City on a Hill management had begun conversations with the Department of Elementary and Secondary Education (DESE) surrounding submissions needed for a major amendment to consolidate the City on a Hill Circuit Street (CoaH CS) and City on a Hill Dudley Square (DS) charters effective school year 2020-2021. Pina affirmed that the Committee and full Board will be asked to contribute to the amendment, and management will continue to provide updates on progress through the next several Board and Committee meetings.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,
Melisa Lemire

Documents used during the meeting

None