



## City on a Hill Charter Public School

### Minutes

#### June 2020 CEO Support Committee Meeting #1

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##### **Date and Time**

Wednesday June 10, 2020 at 9:00 AM

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This meeting took place remotely pursuant to the March 12, 2020 Baker-Polito Administration announcement of an emergency order temporarily modifying the state's open meeting law.

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##### **Committee Members Present**

Cara Stillings-Candal (remote), Jacqueline Bennett (remote), Sarah Griffin (remote)

##### **Committee Members Absent**

Gary Morton

##### **Guests Present**

Jackie Hayes (remote), Kevin Taylor (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Cara Stillings-Candal called a meeting of the Executive Director Support And Eval Committee of City on a Hill Charter Public School to order on Wednesday Jun 10, 2020 at 9:15 AM.

Cara Stillings-Candal made a motion to open the meeting.

Sarah Griffin seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Gary Morton	Absent
Sarah Griffin	Aye
Jacqueline Bennett	Aye
Cara Stillings-Candal	Aye

**II. CEO Contract Discussion**

**A. CEO Contract Discussion**

Cara Candal opened the discussion on Kevin Taylor's, CEO of City on a Hill's Charter Public School, contract that was recently negotiation on behalf of the Board by this committee.

Cara Candal shared that, while the contract will include no pay raises, the original intent of the committee was that the contract include a 3% cost of living increase each year of the contract to mirror the anticipated step increase for most City on a Hill employees.

The committee discussed that this approach seemed reasonable. There being no further questions or discussion, the committee moved to a vote.

**B. Vote on Approval Updated CEO Contract**

Cara Stillings-Candal made a motion to amend Kevin Taylor's contract to reflect a 3% cost of living increase each year of the contract.

Jacqueline Bennett seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Gary Morton	Absent
Jacqueline Bennett	Aye
Sarah Griffin	Aye
Cara Stillings-Candal	Aye

The Committee also discussed and reaffirmed its timeline for the CEO end of year evaluation. The committee confirmed that, in the coming week, Cara Candal will take the lead on drafting Kevin Taylor's evaluation. Committee members agreed that they will each reflect on Mr. Taylor's performance to prepare for the next committee meeting to discuss the evaluation. This coming week, Kevin Taylor will finalize his self-evaluation to support the Committee's work.

The Committee noted that the lack of MCAS results in the fall will likely present a challenge to evaluating part of Mr. Taylor's bonus potential that is tied to academic outcomes. The Committee noted that it will need to consider this issue further.

### III. Closing Items

#### A. Adjourn Meeting

Cara Stillings-Candal made a motion to adjourn the meeting.

Sarah Griffin seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Sarah Griffin           Aye

Gary Morton           Absent

Jacqueline Bennett   Aye

Cara Stillings-Candal Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 AM.

Respectfully Submitted,  
Jackie Hayes