

APPROVED



## City on a Hill Charter Public School

### Minutes

#### November 2019 Board Meeting #1

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##### **Date and Time**

Tuesday November 5, 2019 at 9:00 AM

##### **Location**

City Year Boston (Room 515), 287 Columbus Ave, Boston, MA 02116

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##### **Trustees Present**

Andres Tejeda Soto, Callie Slocum, Cara Stillings-Candal, Greg Vasey (remote), Jeff Jablow, Karin Wall, Melisa Lemire, Sarah Griffin

##### **Trustees Absent**

Gary Morton

##### **Trustees who arrived after the meeting opened**

Greg Vasey, Karin Wall

##### **Ex Officio Members Present**

Kevin Taylor

##### **Non Voting Members Present**

Kevin Taylor

##### **Guests Present**

Amber Donell, Elizabeth Dignan, Jackie Hayes, Jacqueline Bennett, Jenny Bordo, Jordan Lopez

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Cara Stillings-Candal called a meeting of the board of trustees of City on a Hill Charter Public School to order on Tuesday Nov 5, 2019 at 9:07 AM.

## II. Consent Agenda

### A. Vote to Approve Jaqueline Bennett as a Board Member

Cara Stillings-Candal made a motion to approve Jacqueline Bennett as a Board member. Melisa Lemire seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Vote to Remove Monique Dillon as a Board Member

Cara Stillings-Candal made a motion to remove Remove Monique Dillon as a Board Member.

Andres Tejeda Soto seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Approve October 2019 Meeting Minutes

Cara Stillings-Candal made a motion to approve minutes from the October 2019 Board Meeting on 10-01-19 October 2019 Board Meeting on 10-01-19.

Jeff Jablow seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Executive Session

### A. Vote to Enter Executive Session

Cara Stillings-Candal made a motion to enter Executive Session under Purpose 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Board and the Chair so declares. Candal stated that having the discussion in open session would have a detrimental effect on the public body's negotiating position and bargaining position and that it would reconvene in Open Session after the Executive Session.

Melisa Lemire seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Andres Tejeda Soto Aye

Jeff Jablow Aye

**Roll Call**

Gary Morton	Absent
Greg Vasey	Absent
Melisa Lemire	Aye
Callie Slocum	Aye
Cara Stillings-Candal	Aye
Karin Wall	Absent
Sarah Griffin	Aye

Open Session ended at 9:13am. Executive Session began at 9:14am.

Karin Wall arrived.

Greg Vasey arrived.

**B. Vote to Exit Executive Session**

Cara Stillings-Candal made a motion to vote to adjourn Executive Session and reconvene in Open Session.

Melisa Lemire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Melisa Lemire	Aye
Jeff Jablow	Aye
Gary Morton	Absent
Greg Vasey	Absent
Callie Slocum	Aye
Sarah Griffin	Aye
Karin Wall	Aye
Cara Stillings-Candal	Aye
Andres Tejeda Soto	Aye

Executive Session ended at 10:30am. Open Session began at 10:31am.

**IV. The COAH Effect and Enrollment Follow-up**

**A. The COAH Effect and Enrollment Follow-up**

Kevin Taylor, Chief Executive Officer, reintroduced the purpose of The COAH Effect to the Board and guests as a progress monitoring tool. Taylor walked through the dashboard and provided explanation of the status of each goal, highlighting enrollment and family voice as areas of concern. Board members discussed current strategies and possible alternatives to increase parent engagement.

**V. Committee Updates**

**A. Governance Committee Update**

Melisa Lemire, Committee Chair, extended another welcome to Jacqueline Bennet who was voted in as a Board member earlier in this meeting. Lemire then reminded Board

members to continue to search their networks for additional candidates, focusing on those with academic experience.

**B. Finance Committee Update**

Greg Vasey, Committee Chair, announced that the Finance Committee had met to discuss the FY19 Financial Audit of City on a Hill Charter Public Schools, which had a clean audit with one material instance of non-compliance on timely enrollment of eligible employees into Massachusetts Teachers' Retirement System (MTRS).

**C. Development Committee Update**

Callie Slocum, Committee Chair, reviewed current Development initiatives, including the upcoming annual appeal and the 25th City on a Hill Gala. Slocum then reminded Board members of current opportunities to engage in the current work, including donating and acting as a connector.

**VI. Closing Items**

**A. Feedback**

Jordan Pina, Deputy Chief of Staff, requested affirming and adjusting feedback about the meeting from Board members and guests.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:56 AM.

Respectfully Submitted,  
Cara Stillings-Candal