

APPROVED



City on a Hill Charter Public School

Minutes

April 2019 Academic Excellence Committee Meeting

Date and Time

Tuesday April 23, 2019 at 5:00 PM

Location

City on a Hill - Circuit Street (Room 105), 58 Circuit Street, Roxbury, MA 02119

Committee Members Present

Amber Donell, Jeff Jablow, Karin Wall, Katie Kline, Sarah Griffin (remote)

Committee Members Absent

Alex Valdez

Guests Present

Jordan Lopez, Kevin Taylor

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Karin Wall called a meeting of the Academic Excellence Committee of City on a Hill Charter Public School to order on Tuesday Apr 23, 2019 at 5:15 PM.

C. Approve February 2019 Committee Meeting Minutes

Karin Wall made a motion to approve minutes from the February 2019 Academic Excellence Committee Meeting on 02-15-19 February 2019 Academic Excellence Committee Meeting on 02-15-19.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Achievement Update

A. Achievement Update

Amber Donell, Chief Academic Officer, and Katie Kline, Director of Data and Compliance, gave an overview of Q3 Academic Results, and compared them to Q1 and Q2 Academic Results. Committee Members discussed the results as summarized in a memo created by Donell, and asked questions of both Donell and Kline about the calculation, perceived trends, and comparison to previous years.

III. School Improvement Update

A. School Improvement Update

Amber Donell, Chief Academic Officer, next reviewed progress on the School Improvement Plan, which included the addition of a management training with an external consultant and a City on a Hill Leadership Summit to strengthen all school leadership teams and ensure a strong start to school year 2019-20. The Committee discussed these initiatives, and suggested alternate plans to supplement the change management. Donell then provided an overview of new and returning professional development planned for late August.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,
Karin Wall