

APPROVED



## City on a Hill Charter Public School

### Minutes

#### December 2018 Academic Excellence Committee Meeting

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**Date and Time**

Thursday December 20, 2018 at 5:00 PM

**Location**

City on a Hill - Circuit Street, 58 Circuit Street, Roxbury, MA

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**Committee Members Present**

Amber Donell, Jeff Jablow, Karin Wall, Sarah Griffin

**Committee Members Absent**

Alex Valdez

**Guests Present**

Katie Kline, Kevin Taylor

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Karin Wall called a meeting of the Academic Excellence Committee of City on a Hill Charter Public School to order on Thursday Dec 20, 2018 at 5:00 PM.

**C. Approve October 2017 Committee Meeting Minutes**

Karin Wall made a motion to approve minutes from the October Academic Excellence Committee Meeting on 10-13-17 October Academic Excellence Committee Meeting on 10-13-17.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**D. Approve November 2017 Committee Meeting Minutes**

Karin Wall made a motion to approve minutes from the November Academic Excellence Committee on 11-20-17 November Academic Excellence Committee on 11-20-17.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**E. Approve January 2018 Committee Meeting Notes**

Karin Wall made a motion to approve minutes from the College Going and Persistence on 01-19-18 College Going and Persistence on 01-19-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**F. Approve February 2018 Committee Meeting Minutes**

Karin Wall made a motion to approve minutes from the College going/persistence/dashboard check-in on 02-16-18 College going/persistence/dashboard check-in on 02-16-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**G. Approve October 2018 Committee Meeting Minutes**

Karin Wall made a motion to approve minutes from the October 2018 Academic Excellence Committee Meeting on 10-19-18 October 2018 Academic Excellence Committee Meeting on 10-19-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**II. SY19 Academic Excellence Committee Calendar**

**A. SY19 Academic Excellence Committee Calendar**

Karin Wall, Chair, asked Committee members and frequent guests which dates would work best. After a short discussion, the Committee calendar was finalized for SY19.

**III. SY19 Academic Excellence Committee Goals, con't.**

**A. SY19 Academic Excellence Committee Goals, con't.**

The Committee discussed potential achievement goals for the Spring 2019 MCAS, end of year course passing rates for students, as well as refining the AP goals. Wall also suggested scheduling a follow-up meeting to continue the conversation and finalize goals.

#### **IV. Q1 Academic Data Discussion**

##### **A. Q1 Academic Data Discussion**

Amber Donell, Chief Academic Officer, presented the interim assessment results and students course grades for Quarter 1, and discussed Chief Academic Officer's strategies to improve results.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
Karin Wall