

APPROVED



City on a Hill Charter Public School

Minutes

December 2018 Academic Excellence Committee Meeting

Date and Time

Thursday December 20, 2018 at 5:00 PM

Location

City on a Hill - Circuit Street, 58 Circuit Street, Roxbury, MA

Committee Members Present

Amber Donell, Jeff Jablow, Karin Wall, Sarah Griffin

Committee Members Absent

Alex Valdez

Guests Present

Katie Kline, Kevin Taylor

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Karin Wall called a meeting of the Academic Excellence Committee of City on a Hill Charter Public School to order on Thursday Dec 20, 2018 at 5:00 PM.

C. Approve October 2017 Committee Meeting Minutes

Karin Wall made a motion to approve minutes from the October Academic Excellence Committee Meeting on 10-13-17 October Academic Excellence Committee Meeting on 10-13-17.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve November 2017 Committee Meeting Minutes

Karin Wall made a motion to approve minutes from the November Academic Excellence Committee on 11-20-17 November Academic Excellence Committee on 11-20-17.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

E. Approve January 2018 Committee Meeting Notes

Karin Wall made a motion to approve minutes from the College Going and Persistence on 01-19-18 College Going and Persistence on 01-19-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

F. Approve February 2018 Committee Meeting Minutes

Karin Wall made a motion to approve minutes from the College going/persistence/dashboard check-in on 02-16-18 College going/persistence/dashboard check-in on 02-16-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

G. Approve October 2018 Committee Meeting Minutes

Karin Wall made a motion to approve minutes from the October 2018 Academic Excellence Committee Meeting on 10-19-18 October 2018 Academic Excellence Committee Meeting on 10-19-18.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. SY19 Academic Excellence Committee Calendar

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Karin Wall, Chair, asked Committee members and frequent guests which dates would work best. After a short discussion, the Committee calendar was finalized for SY19.

III. SY19 Academic Excellence Committee Goals, con't.

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The Committee discussed potential achievement goals for the Spring 2019 MCAS, end of year course passing rates for students, as well as refining the AP goals. Wall also suggested scheduling a follow-up meeting to continue the conversation and finalize goals.

IV. Q1 Academic Data Discussion

A. Q1 Academic Data Discussion

Amber Donell, Chief Academic Officer, presented the interim assessment results and students course grades for Quarter 1, and discussed Chief Academic Officer's strategies to improve results.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
Karin Wall