

APPROVED



## City on a Hill Charter Public School

### Minutes

#### Prep for February Meeting

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**Date and Time**

Friday January 26, 2018 at 3:30 PM

**Location**

City Year

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**Committee Members Present**

Ginger Parker, Jeff Jablow, Kim Wechtenhiser

**Committee Members Absent**

*None*

**Guests Present**

Sally Bachofer, mike mizzoni

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Kim Wechtenhiser called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Friday Jan 26, 2018 at 3:30 PM.

**C. Approve Minutes**

## II. Governance

### A. Discuss board member assessment

Committee discussed reviewing this at next board meeting.

### B. Discuss board member and board chair recruitment

We will ideally launch a board member recruitment process in March/April targeting a total of 13 trustees. Goal is to vote to approve new members in August.

In addition to the needs revealed by the assessment, other identified needs include someone like Sally (or with her experience), someone with experience in ed reform policy/practice, and high net worth individuals or individuals with connections to foundation boards.

We also discussed the need to formalize board member onboarding materials -- gather bylaws, policies, minutes from past year, open meeting law, job descriptions, etc. Compile these into an "onboarding folder" in BoT.

### C. Discuss board member engagement

Needs will be based on assessment and adjusted based on board member performance/engagement review. Kim will follow up next meeting with a set of assignments for committee members to engage in 1:1 conversations with existing board members to discuss participation in relation to approved board member job description. Jablow will follow up with Jacobs.

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,

Kim Wechtenhiser

Ginger Parker made a motion to adjourn the meeting.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.