

APPROVED



City on a Hill Charter Public School

Minutes

CEO Support and Evaluation December Meeting

Date and Time

Monday December 18, 2017 at 3:30 PM

Location

Foley & Hoag

Committee Members Present

Ginger Parker, Jeff Jacobs, Mike Rosen

Committee Members Absent

None

Guests Present

Sally Bachofer

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Mike Rosen called a meeting of the Executive Director Support And Eval Committee of City on a Hill Charter Public School to order on Thursday Dec 14, 2017 at 3:30 PM.

C. Approve Minutes

Ginger Parker made a motion to approve minutes from the CEO Support and Evaluation November Meeting on 11-21-17 CEO Support and Evaluation November Meeting on 11-21-17.

Mike Rosen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. CEO Support And Eval

A. CEO Support Request

Sally presented some HR matters for discussion.

B. CEO Evaluation Criteria

The Committee agreed that the subject matter areas included in the BoardOnTrack CEO evaluation criteria were all relevant. However, the Committee agreed that many of the specific criteria need to be reworded to reflect the state of the school when Sally started in July and the resulting multi-year transformation the Board has asked Sally to undertake. Sally will present the Committee with a revised set of criteria in early to mid January.

C. CEO Search

The Committee agreed to form a CEO Search Committee by adding two - three Board members to the current CEO Support and Evaluation Committee. Mike will announce the formation of the new committee at the January Board session. Immediately following that meeting Ginger will provide proposals from a few search firms for the CEO Search Committee to consider. The goal is for the CEO Search Committee to select a firm and launch the CEO search in February.

III. Closing Items

A. Adjourn Meeting

Mike Rosen made a motion to adjourn the meeting.

Ginger Parker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
Mike Rosen