

APPROVED



City on a Hill Charter Public School

Minutes

December Governance Committee Meeting

Date and Time

Monday December 4, 2017 at 4:00 PM

Location

CoaH Dudley Square ROOM 202

Committee Members Present

Ginger Parker, Jeff Jablow, Kim Wechtenhiser

Committee Members Absent

None

Guests Present

Sally Bachofer

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Kim Wechtenhiser called a meeting of the Governance Committee of City on a Hill Charter Public School to order on Monday Dec 4, 2017 at 4:06 PM.

C. Approve Minutes

Ginger Parker made a motion to approve minutes CoaH Governance Committee Meeting on 10-26-17.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Discuss Board Expansion Plan: Phase I

Sufficient expertise through 2018.

Prioritized Needs:

- school facilities
- academic/charter school expertise/accountability
- HR/legal
- governance

Other priorities:

- Community representation (geographic/regional)
- Philanthropic investment (give big or get big six figure gifts)
- Diversity/Equity/Inclusion

Candidate score card--Kim to check samples from BoardOnTrack

Numbers--add four for fall 2018, plus Melisa (Jeff to follow up with Amanda, Kim to follow up with Melisa)

Process:

- identify a pool. source from new networks and/or organizations
- discuss board responsibilities and individual trustee responsibilities with criteria
- put forward for discussion at committee and full board

B. Board Officer Succession Planning

Assess whether there is anyone on the board who would like to take over as board chair, using board chair job description. If not, need to take this into account when recruiting new members.

Timing, preferable to have the board chair identified, then participate in next steps for determining leadership of school.

Ginger to follow up with board members re: interest.

C.

Discuss Board Assessment Results

Defer discussion to next committee meeting.

D. Discuss Individual Trustee, Officer, and Committee Job Descriptions

Put forward for vote at the next full meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:58 PM.

Respectfully Submitted,

Kim Wechtenhiser

Kim Wechtenhiser made a motion to adjourn the meeting.

Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

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Jeff Jablow seconded the motion.

The committee **VOTED** unanimously to approve the motion.