

APPROVED



City on a Hill Charter Public School

Minutes

December Board Meeting

Date and Time

Monday December 4, 2017 at 5:30 PM

Location

CoaH Dudley Square, 2179 Washington Street, Boston 02119

Trustees Present

Alex Valdez, Cara Stillings-Candal, Ginger Parker, Greg Vasey, Jeff Jablow, Jeff Jacobs, Kim Wechtenhiser, Lori Stevens, Matt Shaw, Mike Rosen

Trustees Absent

Johanna McCarthy, Karin Wall

Ex Officio Members Present

Sally Bachofer

Non Voting Members Present

Sally Bachofer

Guests Present

Caleb Evanter, Cristin Berry, Daniella Satterfield, Diana Mastrocola, Katie Kline, Nadine Abraham, Natasha deSherbinin, Nicholas Lee, Paul Hays, Samantha Larkan, Wanda Nascimento

I. Opening Items

A. Record Attendance and Guests

Alexandra Valdez left at 6:30 pm, prior to vote to enter Executive Session.

B. Call the Meeting to Order

Ginger Parker called a meeting of the board of trustees of City on a Hill Charter Public School to order on Monday Dec 4, 2017 at 5:43 PM.

C. Approve Minutes

Cara Stillings-Candal made a motion to approve minutes from the November Board Meeting on 11-13-17 November Board Meeting on 11-13-17.

Jeff Jablow seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Development

A. Review FY2017 Year End Totals and FY2018 Goals

5:45 pm Jeff Jablow discussed programmatic goals for fundraising.

Alexandra Valdez gave an update about alumni toy drive.

III. Academic Excellence

A. December Academic Update

5:50 pm, Academic Excellence Committee Chair Cara Stillings Candal introduced the presentation about leading indicators for College Readiness and College Success, including ACT scores and high school graduation rates.

Chief Academic Officer Paul Hays reviewed the organization's decision to shift from the SAT to the ACT.

Network Data Manager Katie Kline presented ACT data. College Counselors Diana Mastrocola and Natasha de Sherbinin and Deputy Chief Academic Officer Cristin Pizzimenti fielded questions from the Board of Trustees.

Katie Kline presented 4 and 5 year graduation rates for CoaH students.

Cristin Pizzimenti described changes to the Science curriculum. She also went over college acceptance rates and enrollment rates.

Diana Mastrocola discussed factors that impact student college decisions.

Natasha de Sherbinin discussed the dual enrollment program.

Advanced placement, college persistence and dual enrollment will be covered at the next regularly scheduled Board meeting.

IV. Finance

A. December Financial Report

6:16 pm Matt Shaw presented for the Finance Committee.

Executive Director Sally Bachofer described how the Finance Committee and senior leadership continue to work together to find the best ways to present financial data to enable management and board to make informed, strategic decisions ensuring the long term health of City on a Hill.

V. Governance

A. Consideration of Board Governance documents - Job Descriptions and Expectations for Trustees

6:26 pm Kim Wechtenhiser presented about plans for board member recruitment, succession planning, and formalizing individual Trustee and committee job descriptions. Ginger Parker's term on the board and as Board Chair will end in October 2018.

The Board decided to delay voting on Board job descriptions until its next regularly scheduled Board meeting to allow time for all board members and committees to review proposed documents.

VI. Closing Items

A. Adjourn Meeting

Ginger Parker made a motion to go into Executive Session to discuss strategy matters.

Cara Stillings-Candal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

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|-----------------------|--------|
| Jeff Jacobs | Aye |
| Matt Shaw | Aye |
| Jeff Jablow | Aye |
| Karin Wall | Absent |
| Cara Stillings-Candal | Aye |

Roll Call

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|------------------|--------|
| Mike Rosen | Aye |
| Greg Vasey | Aye |
| Lori Stevens | Aye |
| Kim Wechtenhiser | Aye |
| Alex Valdez | Absent |
| Johanna McCarthy | Absent |
| Ginger Parker | Aye |

at 6:32 pm

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
Ginger Parker