

APPROVED



## City on a Hill Charter Public School

### Minutes

#### November Board Meeting

---

**Date and Time**

Monday November 13, 2017 at 5:30 PM

**Location**

CoaH Circuit Street, 58 Circuit Street, Boston 02119

---

**Trustees Present**

Alex Valdez, Cara Stillings-Candal, Ginger Parker, Greg Vasey, Karin Wall, Kim Wechtenhiser, Lori Stevens, Matt Shaw

**Trustees Absent**

Jeff Jablow, Jeff Jacobs, Johanna McCarthy, Mike Rosen

**Trustees who arrived after the meeting opened**

Alex Valdez

**Ex Officio Members Present**

Sally Bachofer

**Non Voting Members Present**

Sally Bachofer

**Guests Present**

---

Abby Zuckerman, Amanda Geduld, Caleb Evanter, Christine Gentry, Cristin Berry, Day Farenga, DeOtis Williams, Diana Mastrocola, Gail Keith, Jessica Nix, Jill Duncan, Julia Latino, Katie Kline, Kim Luck, Marci Cornell-Feist, Max McCullough, Melissa Lemire, Mike Mizzoni, Nadine Abraham, Natasha deSherbinin, Nathan Walsh, Nicholas Lee, Nick Delis, Paul Hays, Sam Larkan, Sonya Pratt, Wanda Nascimento

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Ginger Parker called a meeting of the board of trustees of City on a Hill Charter Public School to order on Monday Nov 13, 2017 at 5:40 PM.

### **C. Approve Minutes - October Joint School Board and Foundation Board meeting October 2, 2017**

Cara Stillings-Candal made a motion to approve minutes from the October Joint School and Foundation Board Meeting on 10-02-17 at 6:59 pm. October Joint School and Foundation Board Meeting on 10-02-17.

Karin Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. APPROVE MINUTES - Dudley Square Renewal visit October 16, 2017**

Ginger Parker made a motion to approve minutes from the CoaH Dudley Square Renewal Inspection Visit Board of Trustees Focus Group Interview on 10-16-17 at 7:00 pm. CoaH Dudley Square Renewal Inspection Visit Board of Trustees Focus Group Interview on 10-16-17.

Lori Stevens seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Johanna McCarthy	Absent
Greg Vasey	Aye
Mike Rosen	Absent
Karin Wall	Aye
Alex Valdez	Aye
Lori Stevens	Aye
Cara Stillings-Candal	Aye
Ginger Parker	Aye
Jeff Jablow	Absent
Matt Shaw	Aye
Kim Wechtenhiser	Abstain
Jeff Jacobs	Absent

## **II. Academic Excellence**

### **A. 2016-2017 school year academic performance results**

At 5:45 pm, School Performance Committee Chair Cara Stillings Candal introduced the School Performance Report and 2017-18 Academic Strategic Plan. Chief Academic Officer Paul Hays introduced CoaH's public accountability plan goals and the five outcome goals for Network Academic Team.

Cristin Bery Pizzimenti Deputy Chief Academic Officer presented MCAS scores for all three schools as well as explained the internal interim assessments, curriculum, and instruction revisions that are being implemented to improve scores. The DCAO explained the percentages of students who did not pass the MCAS/who took the Alternative MCAS and the Student Growth Percentages in English across the schools. She also reviewed the Math and Biology Performance and Interim Assessments scores and explained the efforts between the Network and the Curriculum Coordinators to improve the correlation between Interim Assessments and MCAS scores.

CoaH Circuit Street Principal DeOtis Williams presented the best-practice share-outs, particularly concerning the number of tutors and the English writing courses. CoaH Dudley Square Principal Sonya Pratt discussed the reduction of tutors, English class support, staff professional development, ACT support, Kaplan-targeted support, the role of the counselors, and a more flexible schedule with the six-period model without department day. CoaH New Bedford Principal Gail Keith shared about the Americorps tutorial program, the iReady program, restorative justice, and seminars for core value characteristics, school leadership, and college readiness.

At 6:30 pm, Data Manager Katie Kline presented on discipline numbers. Principals Sonya Pratt and DeOtis Williams shared about professional development opportunities, especially around MCAS-related rigor and PBIS. Principal Gail Keith discussed the logistical challenges of being spread over two campuses and the lack of a space capable of housing the whole school. Data Manager Katie Kline presented the re-enrollment numbers. CAO Paul Hays explained the recent enrollment upward trends in New Bedford. The board and the principals had a discussion about causes and solutions for students who repeat grades and have difficulties adjusting in freshman year.

At 6:58 pm, CAO Paul Hays presented the Academic Strategic Plan, targeting restorative justice, academic rigor, enrollment, teacher recruitment, and teacher retention. Alex Valdez arrived.

## **III. Governance**

### **A. Review BoardonTrack Governance Work Plan and 2017-2018 Board Calendar**

At 7:05 pm, Governance Board Chair Kim Wechtenhiser discussed the board self-assessment. She discussed board recruitment and job descriptions. She presented Board on Track's board development plan to assess, align, and accelerate the board's work through coaching.

At 7:14 pm, Executive Director Sally Bachofer presented her board planning calendar and explained its purpose.

Ginger Parker made a motion to approve the board governance workplan and calendar at 7:21 pm.

Cara Stillings-Candal seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Joint Working Group to Oversee Process to Define Appropriate Legal and Financial Structure**

Cara Stillings-Candal made a motion to approve the establishment of a joint working group to oversee the process to define appropriate legal and financial structure for the City on a Hill organization, including schools, network, and foundation.

Kim Wechtenhiser seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Executive Session**

#### **A. Vote to go into Executive Session**

Ginger Parker made a motion to go into Executive Session at 7:30 pm to discuss organizational strategy, including proposed 2017-2018 Key Organizational Priorities for City on a Hill.

Cara Stillings-Candal seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Greg Vasey	Aye
Karin Wall	Aye
Mike Rosen	Absent
Matt Shaw	Aye
Ginger Parker	Aye
Jeff Jacobs	Absent
Kim Wechtenhiser	Aye
Johanna McCarthy	Absent
Cara Stillings-Candal	Aye
Lori Stevens	Aye
Alex Valdez	Aye
Jeff Jablow	Absent

Ginger Parker stated that the public body would not reconvene in open session after the executive session.

**B. Review and Approval of 2017-2018 Key Organizational Priorities**

Ginger Parker and Sally Bachofer will discuss organizational strategy, including proposed 2017-2018 Key Organizational Priorities for City on a Hill.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Ginger Parker