

APPROVED



City on a Hill Charter Public School

Minutes

CoaH Dudley Square Renewal Inspection Visit Board of Trustees Focus Group Interview

Date and Time

Monday October 16, 2017 at 4:00 PM

Location

2179 Washington St, Roxbury, MA 02119, USA

On October 16 and 17, 2017, Class Measures will conduct the Renewal Inspection Visit for City on a Hill Dudley Square. During that visit, the Renewal Inspection Team will hold a focus group interview with the school's Board of Trustees. If more than seven Board members are present, that represents quorum and the meeting will need to be open to the public. We are noticing this meeting in case more than seven Board members are in attendance.

Trustees Present

Alex Valdez, Cara Stillings-Candal, Ginger Parker, Jeff Jablow, Johanna McCarthy, Lori Stevens, Mike Rosen

Trustees Absent

Greg Vasey, Jeff Jacobs, Karin Wall, Kim Wechtenhiser, Matt Shaw

Guests Present

Caleb Evanter, Jim McAuliffe, Lenora Jennings, Sue Kelly

I. Opening Items

A.

Record Attendance and Guests

Board of Trustees: Cara Stillings Candal, Jeff Jablow, Johanna McCarthy, Ginger Parker, Michael Rosen, Lori Stevens, Alex Valdez

Renewal Inspection Team: Lenora Jennings, Sue Kelly, Jim McAuliffe

Staff members: Caleb Evanter

B. Call the Meeting to Order

Ginger Parker called a meeting of the board of trustees of City on a Hill Charter Public School to order on Monday Oct 16, 2017 at 4:05 PM.

II. Class Measures conducts Board Focus Group Interview for CoaH Dudley Square Renewal Inspection Visit

A. Board members field questions from Renewal Team

Mr. McAuliffe asked questions to the Board of Trustees related to City on a Hill Charter Public School Dudley Square. Questions included:

How has City on a Hill remained faithful to its charter?

What are the academic ways that City on a Hill is fulfilling its mission?

What is the board committee structure?

What sources of information inform the Board's decision making?

What changes have been made because of data analysis?

What does the school do to support students' social and emotional development?

How does the school determine family satisfaction?

Where is the school with its strategic plan?

What was the process used to hire the new school leader?

What is the relationship like between the Board and the Interim Executive Director?

How does the Board evaluate the performance of the Executive Director?

Is a self assessment part of the Executive Director's evaluation?

How does the Board discriminate between what are Board decisions and what are decisions that are outside of the scope of responsibility of the Board?

Does the Board evaluate itself?

How do new board members get recruited?

Were there any amendments to the bylaws?

What are the school's greatest strengths?

What are the school's greatest challenges?

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:10 PM.

Respectfully Submitted,
Ginger Parker