



City on a Hill Charter Public School

December 2023 Executive Director Support Committee Meeting

Date and Time

Monday December 4, 2023 at 1:00 PM EST

This meeting took place remotely pursuant to a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025 signed into law by Governor Healey on March 29, 2023. The meeting was held via Zoom at <https://cityonahill-org.zoom.us/j/87833846749>.

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Record Attendance		Jacqueline Bennett	2 m
B. Call the Meeting to Order		Jacqueline Bennett	1 m
C. Approve June 2023 Minutes	Approve Minutes	Jacqueline Bennett	1 m
D. Approve October 2023 Meeting Minutes	Approve Minutes	Jacqueline Bennett	1 m
II. Executive Director General Updates			1:05 PM
A. Leadership Updates	Discuss	Melisa Lemire	5 m

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<p>Sonya Pratt, Executive Director, shares her current perspective on her leadership. Melisa Lemire, Board Chair, will lead a discussion on how this Committee can support Pratt in school year 2023-2024.</p>				
III.	Executive Director Evaluation & Discussion		1:10 PM	
A.	Executive Director Goals Presentation	FYI	Sonya Pratt	15 m
<p>Sonya Pratt, Executive Director, presents her current progress to goals for School Year 2023-2024, and provides opportunity for the Committee to ask questions.</p>				
B.	Executive Director Evaluation Discussion	Discuss	Jacqueline Bennett	15 m
<p>Jacqueline Bennett, Committee Chair, leads a discussion of Pratt's year-to-date performance and progress to goals, as well as her earned bonus potential.</p>				
C.	Vote to Recommend Performance Evaluation	Vote	Jacqueline Bennett	5 m
<p>Jacqueline Bennett, Committee Chair, calls for a vote to make a recommendation to the Board of Trustees relating to Pratt's performance evaluation and bonus potential.</p>				
IV.	Executive Director Contract Discussion		1:45 PM	
A.	Executive Director Contract Discussion	Discuss	Melisa Lemire	15 m
<p>The Committee reviews Pratt's current contract as Executive Director, which expires in June 2024, and discusses next steps.</p>				
V.	Closing Items		2:00 PM	
A.	Adjourn Meeting	Vote	Melisa Lemire	