



# City on a Hill Charter Public School

## June 2024 Board Meeting

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### Date and Time

Friday June 21, 2024 at 9:00 AM EDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A.</b> Record Attendance		Ted Gildea	2 m
<b>B.</b> Call the Meeting to Order		Ted Gildea	1 m
<b>C.</b> Approve May 2024 Meeting Minutes	Approve Minutes	Ted Gildea	2 m
<b>II. Organizational Updates</b>			<b>9:05 AM</b>
<b>A.</b> General School Updates	Discuss	Sonya Pratt	15 m
Sonya Pratt, Executive Director, provides a general update on the School's programming and operations.			
<b>B.</b> General Finance Updates	Discuss	Ted Gildea	10 m
Jordan Pina, Chief Operating Officer, and CentralSource present the School's most up to date financials. Ted Gildea, Vice Chair & Treasurer, leads a discussion of current financial trends and upcoming financial milestones.			

	Purpose	Presenter	Time
<b>III. School Year 2024-25 Budget Discussion &amp; Vote to Approve</b>			<b>9:30 AM</b>
<b>A.</b> School Year 2024-25 Budget Discussion	Discuss	Ted Gildea	15 m
Sonya Pratt, Executive Director, and the School's financial consultant, CentralSource, present the draft School Year 2024-25 Budget as recommended by the Finance Committee. Ted Gildea, Chair, leads a discussion of the draft budget.			
<b>B.</b> Vote to Approve School Year 2024-25 Budget	Vote	Ted Gildea	5 m
Ted Gildea, Chair, requests a motion to accept the recommendation of the Finance Committee to approve the School Year 2024-25 Budget.			
<b>IV. Executive Director Sabbatical Discussion &amp; Vote</b>			<b>9:50 AM</b>
<b>A.</b> Executive Director Sabbatical Discussion	Discuss	Melisa Lemire	10 m
Sonya Pratt, Executive Director, shares her plan for her sabbatical for the month of July 2024, and the Board discusses the School's Executive Director Succession Plan, which outlines procedures for a short-term temporary leave.			
<b>B.</b> Vote to Appoint Acting Executive Director	Vote	Melisa Lemire	5 m
Melisa Lemire, Chair, calls for a motion to appoint Jordan Pina, Chief Operating Officer, as Acting Executive Director for the month of July 2024, as described in the Board's approved Executive Director Succession Plan.			
<b>C.</b> Vote to Appoint Asha Ibrahim as Signatory	Vote	Ted Gildea	5 m
Jordan Pina, Chief Operating Officer, presents the School's recommendation to appoint Asha Ibrahim, Chief of Staff, as signatory for City on a Hill Charter Public School financial accounts. Gildea leads a conversation and calls for a motion.			
<b>V. Committee Updates</b>			<b>10:10 AM</b>
<b>A.</b> Governance Committee Updates	Discuss	Melisa Lemire	10 m
Melisa Lemire, Committee Member, gives an update from the Committee.			
<b>B.</b> Finance Committee Updates	Discuss	Ted Gildea	10 m
Ted Gildea, Finance Committee Chair, gives an update from the Committee.			

	Purpose	Presenter	Time
<b>C.</b> Executive Director Support Committee Update	Discuss	Jacqueline Bennett	10 m
Jacqueline Bennett, Committee Chair, gives an update from the Committee.			
<b>D.</b> Vote to Approve SY2023-24 Executive Director Evaluation	Vote	Ted Gildea	5 m
Ted Gildea, Vice Chair, calls for a motion to approve the SY24 ED Evaluation as recommended by the Executive Director Support Committee.			
<b>VI. Organizational Goals Dashboard</b>			<b>10:45 AM</b>
<b>A.</b> Organizational Goals Dashboard	Discuss	Sonya Pratt	15 m
Sonya Pratt, Executive Director, reviews the progress monitoring dashboard and the Board discusses appropriate next steps.			
<b>VII. Closing Items</b>			<b>11:00 AM</b>
<b>A.</b> Adjourn Meeting	Vote	Ted Gildea	