



City on a Hill Charter Public School

February 2023 Board Meeting

Date and Time

Tuesday February 28, 2023 at 5:00 PM EST

This meeting took place remotely pursuant to An Act Relative to Extending Certain State of Emergency Accommodations signed into law by Governor Baker on July 16, 2022.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance		Melisa Lemire	2 m
B. Call the Meeting to Order		Melisa Lemire	1 m
C. Approve October 2022 Board Minutes	Approve Minutes	Melisa Lemire	1 m
D. Approve January 2023 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
II. Board of Trustees Membership Votes			5:05 PM
A. Vote to Approve Kimberly Thai Small and Michelle Allwood as Board of Trustees Members	Vote	Melisa Lemire	10 m
Melisa Lemire, Chair, presents Kimberly Thai Small and Michelle Allwood as a candidates to join the City on a Hill Board of Trustees.			

	Purpose	Presenter	Time
III. Approve Updated Financial Policies and Procedures			5:15 PM
A. Approve Updated Financial Policies and Procedures	Vote	Melisa Lemire	5 m
Jordan Pina, Chief of Staff, presents an updated Financial Policies and Procedures document and highlights key differences from the previous version. Melisa Lemire, Chair, leads a discussion of the changes and calls for a vote to approve.			
IV. School Updates			5:20 PM
A. General School Updates	FYI	Sonya Pratt	15 m
Sonya Pratt, Executive Director, provides a general update on the School's programming and operations.			
B. Enrollment Update	Discuss	Melisa Lemire	10 m
Sonya Pratt, Executive Director, provides an update on the School's SY2022-2023 enrollment. Melisa Lemire, Chair, leads a discussion on trends and next steps.			
C. Strategic Planning Update	FYI	Sonya Pratt	10 m
Sonya Pratt, Executive Director, provides an update on the progress of the School's Strategic Planning Committee.			
V. Circuit Street Renovation / Construction Update			5:55 PM
A. Circuit Street Renovation / Construction Update	FYI	Ted Gildea	10 m
Ted Gildea, Vice Chair & Treasurer, and Sonya Pratt, Executive Director, provide updates on the Circuit Street Building construction project.			
VI. Board Growth Discussion			6:05 PM
A. Board Growth Discussion	Discuss	Ted Gildea	20 m
Melisa Lemire, Chair, provides an update on the Board's efforts to expand its number of Trustees, and leads the Board in an activity to collect other possible candidates.			
VII. Board Committee Updates			6:25 PM
A. Governance Committee Update	FYI	Melisa Lemire	5 m
Melisa Lemire, Governance Committee Chair, gives an update from the Committee.			

	Purpose	Presenter	Time
B. Academic Excellence Committee Update Edelyn Contreras, Academic Excellence Committee Member, gives an update from the Committee.	FYI	Edelyn Contreras	5 m
C. Executive Director Support Committee Jacqueline Bennett, ED Support Committee Chair, gives an update from the Committee.	FYI	Jacqueline Bennett	5 m
D. Finance Committee Update Ted Gildea, Finance Committee Chair, gives an update from the Committee.	FYI	Ted Gildea	5 m
VIII. Organizational Goals Dashboard			6:45 PM
A. Organizational Goals Dashboard Sonya Pratt, Executive Director, reviews the progress monitoring dashboard and the Board discusses appropriate next steps.	Discuss	Sonya Pratt	15 m
IX. Closing Items			7:00 PM
A. Adjourn Meeting	Vote	Melisa Lemire	