



## City on a Hill Charter Public School

### September 2022 Board Meeting

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#### Date and Time

Tuesday September 27, 2022 at 5:00 PM EDT

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Record Attendance		Melisa Lemire	3 m
<b>B.</b> Call the Meeting to Order		Melisa Lemire	1 m
<b>C.</b> Approve August 2022 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
<b>II. Executive Session</b>			<b>5:05 PM</b>
<b>A.</b> Executive Session	Vote	Melisa Lemire	30 m
The City on a Hill Charter Public School Board of Trustees will adjourn to Executive Session under Purpose #5 of Open Meeting Law. The Committee will return to public session.			
<b>III. School Updates</b>			<b>5:35 PM</b>
<b>A.</b> General School Updates	FYI	Sonya Pratt	15 m

	Purpose	Presenter	Time	
<p>Sonya Pratt, Executive Director, provides an general update on the School's programming and operations.</p>				
<b>B.</b>	FY22 Financial Audit Update	FYI	Sonya Pratt	10 m
<p>Sonya Pratt, Executive Director, and Jordan Pina, Chief of Staff, provide an update on the FY22 Financial Audit which will be presented to the Finance Committee for review at their October 2022 meeting.</p>				
<b>C.</b>	Enrollment Discussion	Discuss	Melisa Lemire	15 m
<p>Sonya Pratt, Executive Director, provides an update on the School's SY2022-2023 enrollment. Melisa Lemire, Chair, leads a discussion on trends and next steps.</p>				
<b>IV.</b>	<b>Circuit Street Renovation / Construction Update</b>			<b>6:15 PM</b>
<b>A.</b>	Circuit Street Construction Update & Discussion	Discuss	Melisa Lemire	15 m
<p>Sonya Pratt, Executive Director, provides updates around renovation and construction plans for the Circuit Street building. Melisa Lemire, Chair, and Ted Gildea, Vice Chair, lead a conversation around future plans.</p>				
<b>V.</b>	<b>School Year 2022-2023 Board Calendar &amp; Committee Assignments</b>			<b>6:30 PM</b>
<b>A.</b>	School Year 2022-2023 Board Calendar & Committee Assignments	Discuss	Melisa Lemire	10 m
<p>Melisa Lemire, Chair, reviews the School Year 2022-2023 Board of Trustees calendar and discusses confirmation of Committee assignments.</p>				
<b>VI.</b>	<b>Consent Agenda</b>			<b>6:40 PM</b>
<b>A.</b>	Vote to Approve the School Year 2022-2023 Staff Handbook	Vote	Jordan Pina	5 m
<p>Jordan Pina, Chief of Staff, presents updates to the School Year 2022-2023 Staff Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.</p>				
<b>B.</b>	Vote to the Approve School Year 2022-2023 Student and Family Handbook	Vote	Sonya Pratt	5 m
<p>Sonya Pratt, Executive Director, presents updates to the School Year 2022-2023 Student and Family Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.</p>				

	Purpose	Presenter	Time
<b>C.</b> Vote to Approve Updated Fiscal Policies & Procedures	Vote	Jordan Pina	5 m
<p>Jordan Pina, Chief of Staff, presents updates to the School's Fiscal Policies &amp; Procedures and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.</p>			
<b>D.</b> Vote to Approve Andres Tejada's 2nd Term as Trustee	Vote	Melisa Lemire	5 m
<p>Melisa Lemire, Chair, calls for a vote to renew Andres Tejada's term as Trustee for an additional three years.</p>			

**VII. Closing Items** **7:00 PM**

<b>A.</b> Adjourn Meeting	Vote	Melisa Lemire
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