



## City on a Hill Charter Public School

### October 2022 Executive Director Support and Eval Committee Meeting

---

#### Date and Time

Wednesday October 19, 2022 at 1:00 PM EDT

---

This meeting took place remotely pursuant to An Act Relative to Extending Certain State of Emergency Accommodations signed into law by Governor Baker on July 16, 2022.

---

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:00 PM</b>
<b>A.</b> Record Attendance		Melisa Lemire	2 m
<b>B.</b> Call the Meeting to Order		Melisa Lemire	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Melisa Lemire	2 m
Approve minutes for June 2022 Executive Director Support Committee Meeting on June 15, 2022			
<b>II. Executive Director General Updates</b>			<b>1:05 PM</b>
<b>A.</b> Leadership Updates	Discuss	Melisa Lemire	15 m
Sonya Pratt, Executive Director, shares her current perspective on her leadership. Melisa Lemire, Board Chair, will lead a discussion on how this Committee can support Pratt in school year 2022-2023.			

	Purpose	Presenter	Time
<b>B. Executive Director Goals</b>	FYI	Sonya Pratt	10 m
<p>Sonya Pratt, Executive Director, shares her priorities for school year 2022-2023, and gets initial feedback on the topics of her goals to be approved at the December 2022 ED Support Committee Meeting.</p>			
<b>III. Executive Director Paid Time Off (PTO)</b>			<b>1:30 PM</b>
<b>A. Executive Director PTO Review and Discussion</b>	Discuss	Melisa Lemire	10 m
<p>Jordan Pina, Chief of Staff, reviews Pratt's use of PTO as Executive Director and Pratt makes any applicable requests for adjustments per her contract. Melisa Lemire, Board Chair, leads the Committee in a discussion about Pratt's use of PTO and evaluates her request.</p>			
<b>B. Vote to Approve Rollover of ED Vacation Time</b>	Vote	Melisa Lemire	5 m
<p>Melisa Lemire, Board Chair, calls for a vote on Pratt's PTO-related request.</p>			
<b>IV. Executive Director Contract Discussion</b>			<b>1:45 PM</b>
<b>A. Executive Director Contract Discussion</b>	Discuss	Melisa Lemire	15 m
<p>The Committee reviews Pratt's current contract as Executive Director and discusses any proposed changes.</p>			
<b>V. Closing Items</b>			<b>2:00 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Melisa Lemire	