



## City on a Hill Charter Public School

### August 2022 Board Retreat

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#### Date and Time

Tuesday August 30, 2022 at 4:00 PM EDT

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Record Attendance		Melisa Lemire	3 m
<b>B.</b> Call the Meeting to Order		Melisa Lemire	1 m
<b>C.</b> Approve June 2022 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
<b>II. Open Meeting Law Training</b>			<b>4:05 PM</b>
<b>A.</b> Open Meeting Law Training	Discuss	Jordan Pina	30 m
Jordan Pina, Chief of Staff, welcomes Counsel from Mirick O'Connell to discuss the fiduciary responsibilities of Trustees and Open Meeting Law.			
<b>III. Executive Session</b>			<b>4:35 PM</b>
<b>A.</b> Executive Session	Vote	Melisa Lemire	20 m

	Purpose	Presenter	Time
<p>The City on a Hill Charter Public School Board of Trustees will adjourn to Executive Session under Purpose #5 of Open Meeting Law. The Committee will return to public session.</p>			
<b>IV. Circuit Street Renovation / Construction Update</b>			<b>4:55 PM</b>
<b>A. Circuit Street Construction Update &amp; Discussion</b>	Discuss	Melisa Lemire	60 m
<p>Sonya Pratt, Executive Director, provides updates around renovation and construction plans for the Circuit Street building. Melisa Lemire, Chair, and Ted Gildea, Vice Chair, lead a conversation around future plans.</p>			
<b>V. School Year 2022-2023 Updates</b>			<b>5:55 PM</b>
<b>A. School Year 2022-2023 Kickoff Updates</b>	Discuss	Sonya Pratt	15 m
<p>Sonya Pratt, Executive Director, and Jordan Pina, Chief of Staff, provide an overview of staff orientation and outline key events throughout the fall.</p>			
<b>B. School Year 2022-2023 Goals</b>	Discuss	Sonya Pratt	20 m
<p>Sonya Pratt, Executive Director, reviews the updated City on a Hill Organizational Goals for School Year 2022-2023.</p>			
<b>C. School Year 2022-2023 Board Calendar &amp; Committee Assignments</b>	Discuss	Melisa Lemire	15 m
<p>Melisa Lemire, Chair, reviews the School Year 2022-2023 Board of Trustees calendar and discusses confirmation of Committee assignments.</p>			
<b>VI. Consent Agenda</b>			<b>6:45 PM</b>
<b>A. Vote to Authorize Ted Gildea as Signatory</b>	Vote	Melisa Lemire	5 m
<p>Melisa Lemire, Chair, calls for a vote to authorize Ted Gildea, Vice Chair and Treasurer, as Signatory of the School.</p>			
<b>B. Vote to Approve the School Year 2022-2023 Staff Handbook</b>	Vote	Jordan Pina	5 m
<p>Jordan Pina, Chief of Staff, presents updates to the School Year 2022-2023 Staff Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.</p>			
<b>C. Vote to the Approve School Year 2022-2023 Student and Family Handbook</b>	Vote	Sonya Pratt	5 m

Purpose

Presenter

Time

Sonya Pratt, Executive Director, presents updates to the School Year 2022-2023 Student and Family Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.

**VII. Closing Items**

**7:00 PM**

**A.** Adjourn Meeting

Vote

Melisa Lemire