



## City on a Hill Charter Public School

### September 2020 Board Meeting

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#### **Date and Time**

Tuesday September 22, 2020 at 5:00 PM EDT

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This meeting took place remotely pursuant to the March 12, 2020 Baker-Polito Administration announcement of an emergency order temporarily modifying the state's open meeting law.

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#### **Agenda**

##### **I. Opening Items**

- A.** Record Attendance
- B.** Call the Meeting to Order
- C.** Approve August 2020 Meeting Minutes

##### **D.** Approve Student/Family and Staff Handbooks

Sonya Pratt, Chief of School, and Jordan Pina, Chief of Staff, present changes to the City on a Hill Student & Family Handbook and the City on a Hill Staff Handbook, respectively. Cara Stillings-Candal, Chair, leads a discussion of the changes and calls for a vote to approve.

##### **E.** Approve Updated Fiscal Policies & Procedures

Kevin Taylor, Chief Executive Officer, reviews the updated City on a Hill Fiscal Policies & Procedures highlighting changes from previous versions. Cara Stillings-Candal, leads a discussion on the updates and calls for a vote to approve.

**F. Vote to Approve Edelyn Contreras and Jessica Yang as Board of Trustees Members**

Cara Stillings-Candal, Chair, presents Edelyn Contreras and Jessica Yang as candidates to join the City on a Hill Board of Trustees.

**II. School Year 2020-21 & Virtual Learning**

**A. School Year 2020-21 & Virtual Learning Update**

Sonya Pratt, Chief of School, and Laura Edouard, Principal, provide an overview of the initial weeks of reopening of City on a Hill and share updates about virtual learning.

**B. School Year 2020-21 & Virtual Learning Discussion**

Cara Stillings-Candal, Chair, leads a discussion of the school year 2020-21 and virtual learning update.

**III. School Year 2020-21 Enrollment & Budget**

**A. School Year 2020-21 Enrollment & Budget Update**

Kevin Taylor, Chief Executive Officer, provides an update on school year 2020-21 enrollment and the fiscal year 2020-21 budget.

**B. School Year 2020-21 Enrollment & Budget Discussion**

Cara Stillings-Candal, Chair, leads a discussion on school year 2020-21 enrollment and budget update.

**IV. Committee Structure & Schedule**

**A. Committee Structure & Schedule Update**

Melisa Lemire, Governance Chair, discusses Board Chair selection process, reiterates Trustee meeting expectations, shares the final Committee assignments for school year 2020-21, and highlights their respective schedules as defined by the City on a Hill Governance Action Plan.

**B. Approve City on a Hill Governance Action Plan**

Jordan Pina, Chief of Staff, presents the City on a Hill Governance Action Plan drafted in conjunction with the Governance Committee to address Condition #6 of City on a Hill's probationary renewal which is due to the Department of Elementary and Secondary Education by

September 30, 2020. Cara Stillings-Candal leads, Chair, a conversation about the plan and calls for a vote to approve.

**V. The CoaH Effect**

**A. The CoaH Effect 3.0**

Jordan Pina, Chief of Staff, provides an overview of school year 2020-21 organizational goals and their effects on The CoaH Effect.

**B. The CoaH Effect**

Kevin Taylor, Chief Executive officer, reviews the progress monitoring dashboard ("The COAH Effect") and the Board discusses appropriate next steps.

**VI. Board of Trustees Governance Training Review**

**A. Board of Trustees Governance Training Review**

Jordan Pina, Chief of Staff, reviews the Governance Training provided by Counsel from Mirick O'Connell Attorneys at Law at the August 14 Board Retreat in accordance with City on a Hill's probationary Condition #6.

**VII. Closing Items**

**A. Adjourn Meeting**